



City of Brownsville
Purchasing and Contracting Department

**INVITATION FOR BIDS
FOR A TERM CONTRACT
FOR THE PURCHASE AND DELIVERY
OF UNIFORMS FOR THE CITY OF
BROWNSVILLE DEPARTMENTS**

IFB # CAU-51-0718

PRE-BID CONFERENCE MEETING DATE: JUNE 18, 2018

PRE-BID CONFERENCE MEETING TIME: 10:00 A.M.

And

PRE-BID CONFERENCE MEETING DATE: JUNE 22, 2018

PRE-BID CONFERENCE MEETING TIME: 10:00 A.M.

SAMPLES MUST BE QUALIFIED AT PRE-BID MEETING

BID DUE DATE: JULY 10, 2018

BID DUE TIME: 3:00 P.M.



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

**Acknowledgment of Receipt
Please submit this page upon receipt.**

For any clarifications, please contact Mr. Roberto C. Luna Jr., Purchasing and Contracting Director at the City of Brownsville Purchasing and Contracting Department at (956) 548-6087 or e-mail: purchasing@cob.us

Please fax or mail this page upon receipt of Bid package

Fax: (956) 546-2711

If you are unable to bid on this item, kindly indicate your reason for "No Bid" below and fax back. This will insure you remain active on our vendor list.

Date: _____

() Yes, I will be able to Bid.

Name: _____

Company: _____

Phone # _____

E-mail _____

() No, I will not be able to Bid for the following reason:

Name: _____

Company: _____

Phone #: _____ Fax #: _____

E-mail address: _____

PLEASE NOTE:

Please take a moment to register your company with the City of Brownsville Purchasing Department or update your registration on our new form at the following web site

Address: <http://Purchasing.cob.us/>

<http://www.bidnetdirect.com>



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

I. GENERAL INTENT, REQUIREMENTS AND CONDITIONS

1.0 **GENERAL INTENT** - It is the intent of the City of Brownsville to solicit sealed competitive Bids for a Term Contract for the Purchase & Delivery of Uniforms for the Brownsville Parks and Recreation Department.

2.0 **GENERAL CONDITIONS** -

- A. It is the requirement of the proposer to acquaint themselves fully with the conditions of the specifications and the type of service expected. The failure or omission of any proposer to examine any form, instrument, or document shall in no way relieve him from any obligation of this bid invitation.
- B. All bids must be submitted on the bid quotation form supplied with this specification. **Partial bids will not be accepted.** A bid may be withdrawn, however, and resubmitted anytime prior to the closing time for receipt of bids.
- C. Bidders are advised that all City contracts are subject to all legal requirements provided for in the City charter and or City ordinances and State and Federal statutes.
- D. No City employee or elected official of the City of Brownsville shall have a financial interest, direct or indirect, in any contract with the City or shall be financially interested directly or indirectly, in the sale to the City of any materials, supplies or services.

3.0 **TERM OF CONTRACT**

This contract shall commence on Approval by City Commission and shall expire on July 2021. The City of Brownsville reserves the unilateral right and option to extend the life of the contract for two (2) additional one (1) year periods thereafter; if mutually acceptable to the supplier and the City of Brownsville Departments.

4.0 **PREPARATION OF BIDS** -

- A. Unit prices shall be shown and where there is an error in extension of prices, the unit price shall govern.
- B. A delivery date in days including Sundays and holidays is required with proposal where multiple items or groups of items are proposed; *a delivery date is required of each item or group of items.*
- C. Do not include Federal Taxes or State of Texas Limited Sales Excise Tax. The City of Brownsville is exempt from payment of such taxes, and will issue exemption certificates upon request.



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- 5.0 **TERMS** – Net 30 days after receipt of invoice.
- 6.0 **PROPOSAL FORM** – Each proposer must submit a proposal on the blank line adjacent to the proposed item. The proposer shall sign the proposal correctly and initial each page. Proposal (s) may be rejected if they show any omissions, alterations of form, additions not requested, conditional proposal or any irregularities.
- 7.0 **SUBMISSION OF BIDS:**

One (1) original (marked original), and one (1) electronic version (Acrobat PDF format only) of the bid are to be submitted. Once submitted, bids become the property of City. Bids must be signed by a duly authorized official of the Firm's/Contractor's organization. Bids are due on July 10, 2018, @ 3:00 P.M., in a sealed envelope and addressed to:

(Do not send bids by registered or certified mail.)

Roberto C. Luna, Jr., Purchasing Director
Purchasing & Contract Services Department
City of Brownsville
City Hall 1001 E. Elizabeth St., First Floor, Suite 101
P. O. Box 911 - Brownsville, TX, 78520

Mark Envelope & on the Outside of any carrier's box/envelope:

**IFB
FOR A TERM CONTRACT
FOR THE PURCHASE AND DELIVERY
OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS**

IFB # CAU-51-0718

BIDS DUE DATE: July 10, 2018 AT 3:00 P.M.

- A. Telegraphic bids will not be considered.
- B. bids may not be withdrawn after the opening.
- C. The forms of bids are outlined under the following section.

The City of Brownsville reserves the right to reject any and all bids.

- 8.0 **SUBMISSION OF REQUESTS FOR CLARIFICATIONS OR CHANGES:**



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

All requests for approved equals, proposal modifications or clarifications must be received in writing, no later than, June 29, 2018 at 3:00 PM, Central Time, to Mr. Roberto Luna, Jr., Purchasing Director, City of Brownsville, City Hall 1001 E. Elizabeth St., First Floor, Suite 101, Brownsville, Texas, 78520. Fax requests will be accepted on or before this deadline at 956/546-2711, or e-mail at purchasing@cob.us. Written responses to all requests will be postmarked at least five (5) calendar days prior to bid opening. Any responders wanting these responses to be returned by one-day "overnight" mail should provide a completed "air bill", or other pre-paid postage envelope, showing the respondent's account number with the overnight express company.

9.0 **TAXES:**

The City of Brownsville is **exempt** from Texas State sales tax and federal excise taxes, and will issue exemption certificates upon request.

10.0 **BID REJECTION:**

The City reserves the right to reject any or all bids. It further reserves the right to waive technicalities and formalities, as well as to accept in whole or in part such bid(s) where it deems it advisable in protection of the best interests of the City.

11.0 **SINGLE BID:**

In the event a single bid is received, the City will, at its option, conduct a price and/or cost analysis of the bid and negotiate the award, or reject the bid and re-advertise. A price analysis would be performed by comparing price quotations submitted on other current quotations, current price lists, or other established or competitive prices.

12.0 **PROFESSIONAL LIABILITY:**

In connection with the provisions of the Firm's obligation, the Firm shall indemnify and hold City of Brownsville and its employees harmless for any and all claims, lawsuits, legal expenses, and any other costs related to the performance or non-performance of this Agreement.

13.0 **INSURANCE:**

During the term of the Agreement, the Contractor shall procure and keep in force the following insurances:

- A. Workers' Compensation Insurance
Amount: Statutory
- B. Comprehensive General Liability Insurance



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Amount: \$500,000 Each Occurrence
\$1,000,000 General Aggregate

C. Comprehensive Automobile Liability Insurance

Amount: \$500,000 Combined Single Limit

This insurance shall be kept in force until the work under this contract has been completed and accepted by the City. The City shall be listed as Additional Insured under the policy.

14.0 PERSONNEL

The work is to be performed by competent and qualified personnel. Firms shall have at least one principal designated as an authorized firm's representative.

15.0 BASIS OF BID AWARD – The contract will be awarded to the responsible and responsive bidders meeting the specifications and having the lowest possible total extended price of the Base Bid (unit cost), consistent with the quality needed for effective use. All prices quoted will be firm. Award to successful bidder will be made by Brownsville City Commission action. Bid pricing shall be firm for the entire term of the awarded contract. Prices established in continuing agreements and annual term contracts may be raised due to inflation and increased operating costs (i.e. dramatic increase in petroleum based products, minimum wage, etc.). Any price increase proposed must be submitted thirty (30) calendar days prior to the anniversary date of the annual term contract and shall be supported with proper documentation, as provided by the U.S. Department of Labor Consumer Price Index (CPI), <http://www.bls.gov/cpi/>. The City of Brownsville will reserve the right to approve or disapprove any request for increased prices.

16.0 DEVIATION FROM SPECIFICATIONS

The firm shall include in their bid a statement that their bid meets all the provisions of these specifications. If the bid does not meet the specifications or includes alternatives or variations to the specifications, these differences shall be clearly stated in all respects.

17.0 PREPARATION COSTS

The City will not be liable for any costs associated with the preparation, transmittal or presentation of any bids or material submitted in response to the IFB.

18.0 INDEMNITY PROVISION



**TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE
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Contractor will indemnify and hold harmless the City its officers, employees, and representatives from and against all liability for any and all claims, suits, demands, or actions arising from or based upon any acts on the part of Contractor, its agents, representatives, or employees which may arise out of or result from Contractor's operations under this contract, regardless of whether such injuries death or damages are caused in whole or in part by the negligence of the City. It is the expressed intention of the parties hereto that the indemnity provided for in this contract is indemnity by Contractor to indemnify and protect the City from the consequences of the City own negligence, whether the negligence in the sole or concurring cause of the injury, death or damage.

This indemnity provision extends to any and all such claims, suites, demands or actions regardless of the type of relief sought thereby and whether such relief is in the form of damages, judgments, costs, reasonable attorney fees and expenses. This indemnity provision shall apply regardless of the nature of the injury or harm alleged and whether such claims are alleged at common law, statutory or constitutional. This indemnity provision, shall apply whether the basis for the claim, suit or demand be attributable in whole or in part to the Contractor, or any of its agents, representatives, or employees.

19.0 SUBCONTRACTORS

No part of the work to be performed under the contract will be subcontracted or assigned to another firm without prior written consent by City. The Contractor must furnish the names, qualifications, and experience of the proposed subcontractor(s). The primary contractor will remain completely responsible for all services performed and shall assure compliance with all requirements of the contract.

20.0 CITY OF BROWNSVILLE RESPONSIBILITES:

The bid must detail what information is required from the City of Brownsville in support of the lien processes services.

21.0 SPECIAL CONDITIONS

Comply with these special conditions.

If at any time the materials or other items awarded to this contractor fail to meet the specifications as included herein, as determined by the Project Computer Engineering Firm, successful Responder shall be in breach of contract.

Responders are advised that all City contracts are subject to all legal requirements provided for in the City charter and or City ordinances and State and Federal statutes.

Bids not submitted on these forms will not be considered.



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The City of Brownsville by receipt of bids and/or execution of a contract with the successful respondent does not guarantee any minimum purchase of the items proposed upon. If a minimum quantity is specified in the bid, it shall be the minimum amount of purchase for each purchase order.

No City employee or elected official of the City of Brownsville shall have a financial interest, direct or indirect, in any contract with the City or shall be financially interested directly or indirectly, in the sale to the City of any materials, supplies or services.

Proposer must remain in full compliance with Article 5, Administrative Provisions, Sub-Section 4, Qualifications of the City of Brownsville City Charter:

"The mayor, commissioners, and other officers and employees shall not hold any other public office of emolument and shall not be interested in the profits or emoluments of any contracts, job, work, or service for the municipality, or interested in the sale to the city of any supplies, equipment, material, or articles purchased."

For more information please review the full text at:

http://citysecretary.cob.us/article_v.asp

QUESTIONS REGARDING BID

Questions regarding IFB should be addressed to:

Roberto C. Luna, Jr.

Purchasing Director

1001 E. Elizabeth, 1st Floor, Suite # 101

Brownsville, Texas 78520

Phone: 956-548-6087

Fax: 956-546-2711

Email: roberto@cob.us

22.0 Restrictions on Lobbying Activity

A. Prohibited Contacts During Contract Evaluation



**TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE
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A vendor/contractor or a vendor's/contractor's agent/representative is prohibited from contacting city officials, including elected officials, and employees regarding a proposed contract from the time a Request for Proposal (RFP), a Request for Statements of Qualifications (RFQ-SOQ), a Bid Solicitation (IFB) or other solicitation has been released until the contract has been acted on by the City Commission. If contact is required, such contact will be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by contractors, respondents or their agents, including lobbyists, may lead to disqualification of the respondent's offer.

B. A Lobbyists or Vendor/ Contractor May Not Place City Official Under Personal Obligation

A Lobbyist or a Vendor/Contractor or any of their agents may not do any act or refrain from any act for the express purpose and intent of placing any city official under personal obligation to the Lobbyist or Vendor/ Contractor.

C. False Statements

A lobbyist or the vendor/contractor or any of their agents/representatives cannot intentionally or knowingly make any false or misleading statement of fact to any city official, or cause a copy of a document with false information to be received by an official without notifying the official in writing of the truth. Likewise, a registrant who learns that a statement in a registration form or activity report during the previous 3 years is false must correct that statement within 30 days by written notification to the Office of the City Secretary.

D. Use of False Identification

A lobbyist or the vendor/contractor or any of their agents/representatives cannot communicate with a city official in the name of any fictitious person or in the name of any real person, without that person's consent.

E. Improper Influence

A lobbyist or the vendor/contractor or any of their agents/representatives cannot cause or influence the introduction of any ordinance, resolution, appeal, application, petition, nomination, or amendment for the purpose of later being employed as a lobbyist to secure its granting, denial, confirmation, rejection, passage, or defeat.

F. Improper Representation

A lobbyist or the vendor/contractor or any of their agents/representatives cannot represent that the person can control or obtain the vote or action of any city official.

¹ City Official – the Mayor, members of the City Commission, City Manager, Assistant City Managers, Department and Division Heads, and Municipal Court Judge of the City of Brownsville.



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Disclosures and Requirements for City Vendors/Contractors

Lobbyists are often retained for the purpose of assisting vendor/contractor seeking to do business with the city. The standards of conduct applicable to city contractors or other vendor/contractor of lobbyists are discussed below.

A. Prohibited Contacts During Contract Evaluation

A vendor/contractor or a vendor's/contractor's agent is prohibited from lobbying activities with city officials, including elected officials, and employees regarding a proposed contract from the time a Request for Proposal (RFP), a Request for statements of Qualifications (RFQ-SOQ), a Bid Solicitation (IFB) or other solicitation has been released until the contract is posted as a City Commission agenda item. If contact is required, such contact will be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents, including lobbyists, may lead to disqualification of the respondent's offer. There is a parallel no-contact provision for lobbyists and their agents.

B. The City's Discretionary Contracts Disclosure Form

When seeking a discretionary^{1[2]} city contract, the contractor must submit a form disclosing:

- the identity of all parties to the contract;
- subcontractors;
- partners, parent or subsidiary business entities of any party to the contract;
- any lobbyist or public relations firm that has been employed for a purpose related to the contract.

The vendor/contractor must also disclose all political contributions^{2[3]} totaling more than \$100 made by the parties or the other individuals or entities listed on the form made directly or indirectly to:

- any current or former member of City Commission, including the Mayor;
- any candidate for City Commission, including the Mayor;
- any political action committee (PAC) that contributes to City Commission elections.

Indirect contributions include contributions made by an individual's spouse or by the officers, owners, attorneys, or registered lobbyists of the entity.

Indirect contributions do not include contributions by owners of a business entity who hold less than 5% of the fair market value or voting stock of the entity. If a publicly traded corporation seeks to contract with the city, it will not be required to list contributions made by its shareholders whose holdings are less than 5%.

² "Discretionary contract" means any contract other than those which by law must be awarded on a low or high qualified bid process. They do not include contracts subject to Section 252.022(a)(7) of the Texas Local Government Code or those contracts not involving an exercise of judgment or choice.

³ Political contributions include both campaign and officeholder contributions.



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C. Chapter 176 of the Local Government Code

Effective January 1, 2006, Chapter 176 of the Local Government Code requires all vendors or those who seek to contract for the sale or purchase of property, goods, or services with a local governmental entity to submit a completed "conflict of interest questionnaire" with the Office of the City Secretary within seven (7) days after the person:

- 1) begins contract discussions or negotiations; or
- 2) submits an application, response to a request for proposal or bids, correspondence, or another writing related to a potential agreement with the local governmental entity.

The questionnaire requires the vendor/contractor or contract seeker to disclose business or employment relationships with Commissioners, Mayor and the City Manager. The Texas Ethics Commission is responsible for drafting the questionnaire and a link to the form on the Texas Ethics Commission website is posted on the "Forms" page of the city's ethics webpage. It is subject to change and anyone subject to the requirement should consult the TEC website to obtain the most up-to-date form.

Violation of Chapter 176 of the Local Government Code is a class C misdemeanor. Please consult your own legal counsel for questions about compliance.

D. Political Contribution Prohibition

Any person or company official acting as a legal signatory for a proposed "high-profile" city contract cannot make a political contribution to any Commissioner or candidate from the time a Request for Proposal (RFP), Request for Statements of Qualifications (RFQ-SOQ) or Invitation for Bids (IFB) is issued or from the time negotiations or discussions for a contract for which no competitive solicitation begins until thirty (30) days after the contract is awarded.

The designation of "high-profile" is assigned in accordance with the City of Brownsville Purchasing Policy Manual.

4. "High-Profile"- A designation of profile assessment, based on contract value, level of community interest, non-competitive acquisition, and contract complexity.



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TECHNICAL SPECIFICATIONS

23.0 GENERAL SPECIFICATIONS

- A. Any items specified by name or manufacturer's reference is merely descriptive and not restrictive unless otherwise noted, and is used only to maintain a definite standard of quality and style.
- B. Patches and embroidery will be designed and applied by vendor. Distributor will be responsible for stocking the emblems and insuring proper stock is maintained to fill orders as needed. Vendor will incorporate the price of shipping, patches and embroidery with the price of all garments.
- C. **Bid will be made on an ALL or nothing basis.**
- D. Bidders are required to state exactly what they intend to furnish, and you shall be required to furnish the items as specified. Samples of the shirts, trousers, jacket and raincoat must be submitted at the pre-bid meetings to insure clarification and adherence to proposal specifications. If samples are not presented at the pre-bid meetings, the City will automatic disqualify vendors from participating.
- E. Vendor will be responsible for hemming pants as needed.
- F. Vendor shall be responsible with his carrier for any concealed damages. Damaged items shall be replaced or repaired to new condition at no cost to the City of Brownsville.
- G. All material specified is to be new, no less than one year factory warranty from date of acceptance.

24.0 NOTICE TO BIDDERS

The City of Brownsville reserves the right to increase or decrease quantities and delivery locations at will with 10 days prior notice.

- 24.1 **Invitation for Bids is calling for a FIXED PERCENT DISCOUNT from a Catalog (manufacturer's catalog) or benchmark price index will be for the purpose of purchasing items where anticipated quantities cannot be predetermined. The City will purchase uniforms and accessories during the CONTRACTED TERM on an "AS NEEDED" basis. Quantities (if indicated) are guesstimates only, based on prior year usage. Unknown quantities are to be purchased for certain items that cannot be reasonably determined; i.e., shirts, pants, jackets, caps, hats, raincoats, sweaters, ties, bicycle wear, etc.**



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Due Date: July 10, 2018 @ 3:00 P.M.

25.0 PROPOSAL DESCRIPTION:

SPECIFICATIONS FOR THE PURCHASE OF UNIFORMS FOR VARIOUS CITY DEPARTMENTS, SHALL NOT BE LESS THAN THE FOLLOWING SPECIFICATIONS, BUT MAY EXCEED THEM. PLEASE READ YOUR SPECIFICATIONS THOROUGHLY AND BE SURE THAT THE TERM CONTRACT COMPLIES WITH ALL THE REQUIREMENTS. State exceptions or deviations from the specifications.

26.0 GENERAL INTENTION:

The intention of the following specifications is to describe the fabrics, styles, textures, pockets, flaps, stamping, buttons, care instructions and sizes as follows:

EXAMPLES: *Dickies, or equal.*

27.0 NOTICE TO BIDDERS

The examples shown are to show the type and class of uniforms desired. Standard industry specifications for similar types of equipment and options will be considered "on spec" and responsive, provided that the general intention requirements are fulfilled. Basis of proposal award shall be determined by equipment, which results in the highest degree of cost effectiveness, not necessarily the lowest amount proposal.

28.0 NON-APPROPRIATION CLAUSE

Notwithstanding any provisions of this agreement, the parties agree that the services are payable by city from appropriations, grants, and monies from the General Fund and other sources. In the event sufficient appropriation, grants, and monies are not made available to City to pay these services for any fiscal year, this Agreement shall terminate without further obligation of City. In such event, the City Manager of City shall certify to contractor that sufficient funds have not been made available to City to meet the obligations of this Agreement; such certification shall be conclusive upon parties.

29.0 PIGGY-BACK

Under this contract, any other City of Brownsville department shall have the right and option to "**piggy-back**" on contract to purchase uniforms.

30.0 CANCELLATION OF PROCUREMENT

The City of Brownsville reserves the right to cancel the procurement, at any time for any reason before the Contract is fully executed and approved on behalf of the City.

31.0 AVAILABILITY OF FUNDS

This procurement is subject to the availability of funding. The City's obligation hereunder is contingent upon the availability of appropriated funds from which payment for the Contract purposes can be made. No legal liability on the part of the City for any payment shall arise until funds are made available to the Contracting Officer for this Contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer. Any award of Contract hereunder will be conditioned upon said availability of funds for the Contract.



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32.0 BID SECURITY

As a guarantee that the bidder will enter into a contract within ten (10) days after award by the City of Brownsville, all proposals shall be accompanied by a Bid Bond from a Surety Company or Cashiers Check in the amount of Three Thousand Dollars (\$3,000.00). Bids without Bid Security **will not** be considered. Upon award of the Contract, all Bid Securities will be returned.

Such cashier's check or bid bonds will be returned to all except the three lowest bidders within three (3) days after the opening of bids, and the remaining cashier's check or bid bonds will be returned promptly after the Owner and the accepted bidders have executed the contract, or, if no award has been made within thirty (30) days after the date of the opening of bids, upon demand of the bidder at any time thereafter, so long as he has not been notified of the acceptance of his bid.



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Due Date: July 10, 2018 @ 3:00 P.M.

Parks and Recreation, Aquatics and Youth Divisions

MINIMUM SPECIFICATIONS:

BIDDER'S SPECIFICATIONS:

(Please fill out basic or exceeding specifications. All wording must be written in column to the right and without confusion to avoid disqualification).

(All Departments)

Men's & Women's Work Shirt - Micro-Pattern/Solid: 65/35 Poly/Cotton With Two Piece Back Yokes, 2 Front Pocket w/Buttons, Long & Short Sleeves
Sizes: S – 4XL, Color: Blue

Men's Button Down Oxford Shirt – Broad Yoke, Single Feature Pocket, Pleated Cuffs, 57/43 Cotton/Poly, One Front Pocket Left Side, Long & Short Sleeves
Sizes: 14 – ½ - 18, Color: Assorted Colors & Solids

Dickies Denim Jeans – Regular Fit – 100% Cotton, Heavy Duty Brass Zipper
Sizes: 28 -56, Color: Denim Blue

Work Pants – 65/35 Poly/Cotton, Top Front Pockets, Two Hip Pockets
Sizes: 28 – 50, Color: Navy Blue

Polo Shirts – Set-In Sleeves, Taped Neckband, Three Button Placket, Rib-Knit Cuffs, Chest Pockets, 100% Polyester, Short Sleeves
Sizes: S – 4XL, Color: Assorted and Solids

MINIMUM SPECIFICATIONS:

BIDDER'S SPECIFICATIONS:



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(All Departments)

Women's Regular Fit Jeans – 14 Oz. Denim, 100% Cotton, Heavy Duty Brass Zipper
Sizes 2 – 20, Color: Blue

Women's Oxford Shirt – Single Pocket and Pleated Cuffs
57/43 Cotton/Polyester, Short and Long Sleeves
Sizes 2 – 24, Color: Blue

Three Season Jacket – Elastic Draw Cord At The Waist, Adj. Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece Body Lining and Quilted Sleeve Lining
Sizes: S – 3XL, Color: Black

FR Work Shirt HRC2 – Tailored Sleeve Plackets and a Lined, Top Stitched Button-Down Collar, Fire Resistant, 88% FR Treated Cotton/12% High-Tenacity Nylon, - Electric Arc/Fire/Molten Metal Splash
Sizes: S – 3XL, Color Navy/Light Blue

EMT Pant – Relaxed Fit, 65/35 Poly/Cotton, Reinforced Double Knee, E-Z Touch, Stay Dark Technology, Cargo Pockets and Tool Pocket with Snap Loops
Sizes: 28 – 56, Color: Midnight Blue

City Logo Embroidered



Brownsville Sports Park



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MINIMUM SPECIFICATIONS:

BIDDER'S SPECIFICATIONS:

(Please fill out basic or exceeding specifications. All wording must be written in column to the right and without confusion to avoid disqualification).

(All Departments)

Men's & Women's Work Shirts – Micro-Pattern/Solid: 65/35 Polyester/Cotton With Two Piece Back Yokes, Two Front Pockets W/Buttons, Long & Short Sleeves
 Sizes: S – 4XL, Color: Blue

Dickies Denim Jeans – Regular Fit, 100% Cotton, Heavy Duty Brass Zipper
 Sizes: 28 – 56, Color: Blue

Three Season Jacket – Elastic Draw Cord at The Waist, Adj., Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece Body Lining and Quilted Sleeve Lining
 Sizes: S – 3XL, Color: Black

City Logo Embroidered



Brownsville Golf Center



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

MINIMUM SPECIFICATIONS:

BIDDER'S SPECIFICATIONS:

(Please fill out basic or exceeding specifications. All wording must be written in column to the right and without confusion to avoid disqualification).

(All Departments)

Men's & Women's Work Shirts – Micro-Pattern/Solid: 65/35 Poly/Cotton with Two Piece Back Yokes, Two Front Pocket W/Buttons, Long & Short Sleeves
Sizes: S – 4XL, Color: Blue

Men's Button Down Oxford Shirts – Broad Yoke, Single Feature Pocket, 57/43 Cotton/Poly, One Front Pocket Left Side, Long & Short Sleeves
Sizes: 14-1/2 – 18, Color: Assorted Colors & Solids

Dickies Denim Jeans – Regular Fit, 100% Cotton, Heavy Duty Brass Zipper
Sizes: 28 -56, Color: Blue

Men's Work Pants – 65/35 Poly/Cotton, Top Front Pockets, Two Hip Pockets
Sizes: 28 – 50, Color: Blue

Three Season Jackets – Elastic Draw Cord at The Waist, Adj. Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece Body Lining and Quilted Sleeve Lining
Sizes: S – 3XL, Color: Black

Women's Polo Shirt – Wrinkle Resistant, 100% Polyester, 3.8 Oz., 3 Button Placket, Rib Knit Collar, Hemmed Cuffs, Side Vents, Classic Fit
Sizes: S – 4XL, Color: Assorted

Women's Button Down Oxford Shirt – Broad Yoke, Single Feature Pocket, Pleated Cuffs, 57/43 Cotton/Poly, One Front Pocket Left Side, Long & Short Sleeves



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

City Golf Logo Embroidered

BROWNSVILLE EVENT CENTER

MINIMUM SPECIFICATIONS:

BIDDER'S SPECIFICATIONS:

(Please fill out basic or exceeding specifications. All wording must be written in column to the right and without confusion to avoid disqualification).

(All Departments)

Dress Uniform Work Shirt – Light Weight Poplin 65/35
Poly/Cotton, Pocket Flaps W/Buttons
Sizes: S – 3XL, Color: Red

Pleated Pants – Double Pleated, Two Hip Pockets, 65/35
Poly/Cotton
Sizes: 28 – 42, Color: Khaki

Three Season Jacket – Elastic Draw Cord at The Waist, Adj.
Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester
Fleece Body Lining and Quilted Sleeve Lining
Sizes: S – 3XL, Color Red

Cap, Solid Brushed – Baseball – Medium Profile, Hook-and-
Eye Strap Closure, 65/35 Poly/Cotton Fabric
Sizes: One Size Fits Most, Color: Khaki

Women's Executive Oxford Blouse (Office Personnel)
Single Pocket, Pleated Cuffs, Button Down Collar, 57/43
Cotton/Polyester



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

Size: (According to employee measurements) Color: Khaki

Embroidered Name



Embroidered Company Logo





TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

BROWNSVILLE SOUTH PADRE ISLAND INTERNATIONAL AIRPORT

Maintenance

Men's Work Shirt - Two Pocket Button, 100% Cotton Short and Long Sleeve
Sizes: S - 5XL, Color: Assorted Colors

Four horizontal lines for bidder input

Carpenter Jeans - 100% Cotton, Front and Leg Pockets,
Sizes: 28 - 50, Color: Denim

Three horizontal lines for bidder input

Three Season Jacket - Elastic Draw Cord at The Waist, Adj. Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece Body Lining and Quilted Sleeve Lining
Sizes: S - 5XL, Color: Navy Blue

Four horizontal lines for bidder input

Coveralls - 65/35 Polyester/Cotton, Elastic Waistband, Front Two Way Brass Zipper, Six Pocket, Long and Short Sleeve,
Sizes: 36 - 56, Color: Navy Blue

Three horizontal lines for bidder input

Insulated Coveralls - 65/35 Polyester/Cotton, Brass Zipper, Inside Quilted Twill Lining, Pocket Front & Side, Long and Short Sleeve,
Sizes: 36 - 56, Color: Assorted

Four horizontal lines for bidder input

Baseball Cap - Adjustable Plastic Strap, Medium Profile, Twill Fabric Front, Back Mesh
Sizes: Adjustable, Color: Assorted

Three horizontal lines for bidder input

Embroidered Name

City Logo Embroidered

One horizontal line for bidder input



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

Operation Officers

Men's Work Shirt - Micro-Pattern/Solid: 65/35 Poly/Cotton with Two Piece Back Yokes, Two Front Pocket W/Buttons, Long & Short Sleeves

Sizes: S – 5XL, Color: Assorted

Carpenter Jeans – 100% Cotton, Front and Leg Pockets,

Sizes: 28 – 50, Color: Denim

Three Season Jacket - Elastic Draw Cord at The Waist, Adj. Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece Body Lining and Quilted Sleeve Lining

Sizes: S – 5XL, Color: Assorted

Baseball Cap – Adjustable Plastic Strap, Medium Profile, Twill Fabric Front, Back Mesh

Sizes: Adjustable, Color: Assorted

Embroidered Name

City Logo Embroidered

Parking Booth Attendant

Men's Work Shirt - Micro-Pattern/Solid: 65/35 Poly/Cotton with Two Piece Back Yokes, Two Front Pocket W/Buttons, Long & Short Sleeves

Sizes: S – 5XL, Color: Assorted

Women's Button Up Shirt – 65/35 Polyester/Cotton, Comfort Fabric, Two Lower Front Pockets

Sizes: XM – 5XL, Color: Assorted



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

RINGGOLD CIVIC PAVILION

MINIMUM SPECIFICATIONS:

BIDDER'S SPECIFICATIONS:

(Please fill out basic or exceeding specifications. All wording must be written in column to the right and without confusion to avoid disqualification).

(All Departments)

Men's and Women's Pleated Work Pants – Relaxed, 65/35

Poly/Cotton

Sizes 28 – 38, Color: Khaki

Men's and Women's Shirt – Button Down Collar, Adjustable

Cuffs, 65/35 Poly/Cotton, One Pocket Left Chest, Long & Short Sleeve

Size: XS – 5XL, Color: Maroon

Three Season Jacket - Elastic Draw Cord at The Waist, Adj.,

Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece

Body Lining and Quilted Sleeve Lining n Closure,

Sizes: S – 3XL, Color: Black

Embroidered Company Logo





TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

30.0 UNIFORM:

Proposal Form

Prices

Prices to include embroidery, patches, rockers, hemming of trousers / sewing of patches and rockers where applicable.

Parks and Recreation, Aquatics and Youth Divisions

(Include part numbers on all items submitted)

Table with 4 rows and 3 columns: Item Description, Estimated Qty/Delivery, and Price/Price in Words.



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

<p><u>Polo Shirts</u> – Set-In Sleeves, Taped Neckband, Three Button Placket, Rib-Knit Cuffs, Chest Pockets, 100% Polyester, Short Sleeves Sizes: S – 4XL, Color: Assorted and Solids</p>	<p>Estimated Qty: 98 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Women’s Regular Fit Jeans</u> – 14 Oz. Denim, 100% Cotton, Heavy Duty Brass Zipper Sizes 2 – 20, Color: Blue</p>	<p>Estimated Qty: 7 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Women’s Oxford Shirt</u> – Single Pocket and Pleated Cuffs 57/43 Cotton/Polyester, Short and Long Sleeves Sizes 2 – 24, Color: Blue</p>	<p>Estimated Qty: 7 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Three Season Jacket</u> – Elastic Draw Cord At The Waist, Adj. Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece Body Lining and Quilted Sleeve Lining Sizes: S – 3XL, Color: Black</p>	<p>Estimated Qty: 45 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>FR Work Shirt HRC2</u> – Tailored Sleeve Plackets and a Lined, Top Stitched Button-Down Collar, Fire Resistant, 88% FR Treated Cotton/12% High-Tenacity Nylon, - Electric Arc/Fire/Molten Metal Splash Sizes: S – 3XL, Color Navy/Light Blue</p>	<p>Estimated Qty: 20 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>EMT Pant</u> – Relaxed Fit, 65/35 Poly/Cotton, Reinforced Double Knee, E-Z Touch, Stay Dark Technology, Cargo Pockets and Tool Pocket with Snap Loops Sizes: 28 – 56, Color: Midnight Blue</p>	<p>Estimated Qty: 7 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

<u>City Logo Embroidered</u>	Estimated Qty: 450 Delivery: _____ Days	\$ _____ Same Price In Words _____
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Brownsville Sports Park

<u>Men's & Women's Work Shirts</u> – Micro-Pattern/Solid: 65/35 Polyester/Cotton With Two Piece Back Yokes, Two Front Pockets W/Buttons, Long & Short Sleeves Sizes: S – 4XL, Color: Blue	Estimated Qty: 28 Delivery: _____ Days	\$ _____ Same Price In Words _____
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<u>Dickies Denim Jeans</u> – Regular Fit, 100% Cotton, Heavy Duty Brass Zipper Sizes: 28 – 56, Color: Blue	Estimated Qty: 28 Delivery: _____ Days	\$ _____ Same Price In Words _____
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<u>Three Season Jacket</u> – Elastic Draw Cord at The Waist, Adj., Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece Body Lining and Quilted Sleeve Lining Sizes: S – 3XL, Color: Black	Estimated Qty: 4 Delivery: _____ Days	\$ _____ Same Price In Words _____
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<u>City Logo Embroidered</u>	Estimated Qty: 32 Delivery: _____ Days	\$ _____ Same Price In Words _____
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Brownsville Golf Center



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

<p><u>Men's & Women's Work Shirts</u> – Micro-Pattern/Solid: 65/35 Poly/Cotton with Two Piece Back Yokes, Two Front Pocket W/Buttons, Long & Short Sleeves Sizes: S – 4XL, Color: Blue</p>	<p>Estimated Qty: 35 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Men's Button Down Oxford Shirts</u> – Broad Yoke, Single Feature Pocket, 57/43 Cotton/Poly, One Front Pocket Left Side, Long & Short Sleeves Sizes: 14-1/2 – 18, Color: Assorted Colors & Solids</p>	<p>Estimated Qty: 7 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Dickies Denim Jeans</u> – Regular Fit, 100% Cotton, Heavy Duty Brass Zipper Sizes: 28 -56, Color: Blue</p>	<p>Estimated Qty: 14 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Men's Work Pants</u> – 65/35 Poly/Cotton, Top Front Pockets, Two Hip Pockets Sizes: 28 – 50, Color: Blue</p>	<p>Estimated Qty: 21 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Three Season Jackets</u> – Elastic Draw Cord at The Waist, Adj. Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece Body Lining and Quilted Sleeve Lining Sizes: S – 3XL, Color: Black</p>	<p>Estimated Qty: 6 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

<p><u>Women's Polo Shirt</u> – Wrinkle Resistant, 100% Polyester, 3.8 Oz., 3 Button Placket, Rib Knit Collar, Hemmed Cuffs, Side Vents, Classic Fit Sizes: S – 4XL, Color: Assorted</p>	<p>Estimated Qty: 7 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Women's Button Down Oxford Shirt</u> – Broad Yoke, Single Feature Pocket, Pleated Cuffs, 57/43 Cotton/Poly, One Front Pocket Left Side, Long & Short Sleeves</p>	<p>Estimated Qty: 7 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>City Golf Logo Embroidered</u></p>	<p>Estimated Qty: 55 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<h1><u>BROWNSVILLE EVENT CENTER</u></h1>		
<p><u>Dress Uniform Work Shirt</u> – Light Weight Poplin 65/35 Poly/Cotton, Pocket Flaps W/Buttons Sizes: S – 3XL, Color: Red</p>	<p>Estimated Qty: 40 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Pleated Pants</u> – Double Pleated, Two Hip Pockets, 65/35 Poly/Cotton Sizes: 28 – 42, Color: Khaki</p>	<p>Estimated Qty: 40 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

<p><u>Three Season Jacket</u> – Elastic Draw Cord at The Waist, Adj. Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece Body Lining and Quilted Sleeve Lining Sizes: S – 3XL, Color Red</p>	<p>Estimated Qty: 8 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Cap, Solid Brushed</u> – Baseball – Medium Profile, Hook-and- Eye Strap Closure, 65/35 Poly/Cotton Fabric Sizes: One Size Fits Most, Color: Khaki</p>	<p>Estimated Qty: 8 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Women’s Executive Oxford Blouse (Office Personnel)</u> Single Pocket, Pleated Cuffs, Button Down Collar, 57/43 Cotton/Polyester Sizes: 4 – 20, Color: Vary</p>	<p>Estimated Qty: 5 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Women’s Banded Knit Cardigan (Office Personnel)</u> - V-Neck with Button Closure, Contrasting Trim Along Neck, Front Placket, Pockets and Hem, 72/24/4 Polyester/Rayon/Spandex, Sizes 10, Color: Black/Charcoal</p>	<p>Estimated Qty: 1 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Women’s Blazer (Office Personnel)</u> - Single-Breasted Styling, Notch Collar, Top-Button Closure, Two Lower Patch Pockets and Left Chest Pocket, Front Waist Darts, 100% Polyester Sizes: 12, Color: Navy, Black, Oak or Chestnut Fancy</p>	<p>Estimated Qty: 3 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Women’s Slacks (Office Personnel)</u> – Classic Fit, Straight Leg, Flat-Front Styling, Front Zipper with Hook and Bar Closure, Belt Loops, Once at Center Back, Two Quarter Top Pockets, Hemmed Inseams, 100% Polyester</p>	<p>Estimated Qty: 3 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

<p><u>Men's Blazer (Office Personnel)</u> – Single Breasted, Notch Collar and Lapels, Two Button Closure, Left Chest Single Welt Pocket and Two Lower Double Welt Pockets with Flaps Size: According to employee measurement</p>	<p>Estimated Qty: 5 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Men's Executive Oxford Shirt (Office Personnel)</u> – Single Pocket and Pleated Cuffs, Button Down Collar, 57/43 Cotton/Polyester Size: 14-1/2 – 18, Color: Vary</p>	<p>Estimated Qty: 5 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Men's Banded Knit Cardigan</u> – V-Neck with Button Front Closure, Contrasting Trim Along Neck, Front Pocket, Pockets and Hem, 72/24/4 – Polyester, Rayon/Spandex Size: S – X, Color: Black/Charcoal</p>	<p>Estimated Qty: 5 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Men's Pants (Office Personnel)</u> – Classic Fit, Flat Front, Curtain Waist-Band, French Fly with Zipper, Two Quarter Top Rockets, 100% Polyester Size: (According to employee measurements) Color: Khaki</p>	<p>Estimated Qty: 5 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Embroidered Name</u></p>	<p>Estimated Qty: 48 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>
<p><u>Embroidered Company Logo</u></p>	<p>Estimated Qty: 48 Delivery: _____ Days</p>	<p align="center">\$ _____</p> <p>Same Price In Words _____</p>



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

BROWNSVILLE SOUTH PADRE ISLAND INTERNATIONAL AIRPORT

Maintenance

Men's Work Shirt - Two Pocket Button, 100% Cotton Short and Long Sleeve Sizes: S – 5XL, Color: Assorted Colors	Estimated Qty: 78 Delivery: _____ Days	\$ _____ Same Price In Words _____
Carpenter Jeans – 100% Cotton, Front and Leg Pockets, Sizes: 28 – 50, Color: Denim	Estimated Qty: 78 Delivery: _____ Days	\$ _____ Same Price In Words _____
Three Season Jacket - Elastic Draw Cord at The Waist, Adj. Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece Body Lining and Quilted Sleeve Lining Sizes: S – 5XL, Color: Navy Blue	Estimated Qty: 13 Delivery: _____ Days	\$ _____ Same Price In Words _____
Coveralls – 65/35 Polyester/Cotton, Elastic Waistband, Front Two Way Brass Zipper, Six Pocket, Long and Short Sleeve, Sizes: 36 – 56, Color: Navy Blue	Estimated Qty: 13 Delivery: _____ Days	\$ _____ Same Price In Words _____
Insulated Coveralls – 65/35 Polyester/Cotton, Brass Zipper, Inside Quilted Twill Lining, Pocket Front & Side, Long and Short Sleeve, Sizes: 36 – 56, Color: Assorted	Estimated Qty: 13 Delivery: _____ Days	\$ _____ Same Price In Words _____



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

<p><u>Baseball Cap</u> – Adjustable Plastic Strap, Medium Profile, Twill Fabric Front, Back Mesh Sizes: Adjustable, Color: Assorted</p>	<p>Estimated Qty: 13 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>
<p><u>Embroidered Name</u></p>	<p>Estimated Qty: 78 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>
<p><u>City Logo Embroidered</u></p>	<p>Estimated Qty: 78 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>
<p>Operation Officers</p>		
<p><u>Men's Work Shirt</u> - Micro-Pattern/Solid: 65/35 Poly/Cotton with Two Piece Back Yokes, Two Front Pocket W/Buttons, Long & Short Sleeves Sizes: S – 5XL, Color: Assorted</p>	<p>Estimated Qty: 12 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>
<p><u>Carpenter Jeans</u> – 100% Cotton, Front and Leg Pockets, Sizes: 28 – 50, Color: Denim</p>	<p>Estimated Qty: 12 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

<p><u>Three Season Jacket</u> - Elastic Draw Cord at The Waist, Adj. Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece Body Lining and Quilted Sleeve Lining Sizes: S – 5XL, Color: Assorted</p>	<p>Estimated Qty: 2 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>
<p><u>Baseball Cap</u> – Adjustable Plastic Strap, Medium Profile, Twill Fabric Front, Back Mesh Sizes: Adjustable, Color: Assorted</p>	<p>Estimated Qty: 2 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>
<p><u>Embroidered Name</u></p>	<p>Estimated Qty: 12 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>
<p><u>City Logo Embroidered</u></p>	<p>Estimated Qty: 12 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

Parking Booth Attendant

<p>Men's Work Shirt - Micro-Pattern/Solid: 65/35 Poly/Cotton with Two Piece Back Yokes, Two Front Pocket W/Buttons, Long & Short Sleeves Sizes: S – 5XL, Color: Assorted</p>	<p>Estimated Qty: 6 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>
<p>Women's Button Up Shirt – 65/35 Polyester/Cotton, Comfort Fabric, Two Lower Front Pockets Sizes: XM – 5XL, Color: Assorted</p>	<p>Estimated Qty: 12 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>
<p>Men's Work Pants– 65/35 Poly/Cotton, Top Front Pockets, Two Hip Pockets Sizes: 28 – 50, Color: Assorted</p>	<p>Estimated Qty: 6 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>
<p>Women's Plain Pants – Short, Regular & Tall (Length), Belted Waist Band, Mid-Rise Waist Line, Hip Pockets, Two Back Pockets, 63/35 Polyester/Cotton Sizes: 0 – 36, Color: Assorted</p>	<p>Estimated Qty: 12 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>
<p>Three Season Jacket - Elastic Draw Cord at The Waist, Adj. Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece Body Lining and Quilted Sleeve Lining Sizes: S – 5XL, Color: Assorted</p>	<p>Estimated Qty: 3 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>
<p>Baseball Cap – Adjustable Plastic Strap, Medium Profile, Twill Fabric Front, Back Mesh Sizes: Adjustable, Color: Assorted</p>	<p>Estimated Qty: 3 Delivery: ____ Days</p>	<p>\$ _____ Same Price In Words _____</p>



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

<u>Embroidered Name</u>	Estimated Qty: 3 Delivery: ____ Days	\$ _____ Same Price In Words _____
<u>City Logo Embroidered</u>	Estimated Qty: 3 Delivery: ____ Days	\$ _____ Same Price In Words _____
<h2>Ringgold Civic Pavilion</h2>		
<u>Men's and Women's Pleated Work Pants</u> – Relaxed, 65/35 Poly/Cotton Sizes 28 – 38, Color: Khaki	Estimated Qty: 36 Delivery: ____ Days	\$ _____ Same Price In Words _____
<u>Men's and Women's Shirt</u> – Button Down Collar, Adjustable Cuffs, 65/35 Poly/Cotton, One Pocket Left Chest, Long & Short Sleeve Size: XS – 5XL, Color: Maroon	Estimated Qty: 36 Delivery: ____ Days	\$ _____ Same Price In Words _____
<u>Three Season Jacket</u> - Elastic Draw Cord at The Waist, Adj., Elastic Cuffs with Velcro Tabs, 100% Nylon Shell, Polyester Fleece Body Lining and Quilted Sleeve Lining n Closure, Sizes: S – 3XL, Color: Black	Estimated Qty: 8 Delivery: ____ Days	\$ _____ Same Price In Words _____
<u>Embroidered Company Logo</u>	Estimated Qty: 44 Delivery: ____ Days	\$ _____ Same Price In Words _____



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

Vendor must specify Out of Catalog or Retail Price a Fixed Percentage Discount On Merchandise Not Included on the Bid Packet

Manufacturer Name	Fixed Percentage Discount Per Item	Estimated Delivery Time

❖ Bidders are required to furnish uniform samples, as required for this uniform contract. Bids sent without samples will be grounds for automatic disqualification. **This contract will be awarded on an ALL or nothing basis.**

Delivery Date Guarantee – I agree to furnish the above items following the date of issuance of a purchase order by the City. I understand purchase orders may be canceled due to late delivery unless a determination of due cause can be made.

Delivery of uniforms shall occur on as needed basis. Successful contractor will coordinate schedule of deliveries with designated City of Brownsville Departments official prior to commencement of contract.

The bid prices quoted on this form are firm Bids which are good for ninety (90) calendar days following the opening of bid and are not subject to price adjustments.

I have attached and initialed a copy of the City's specifications for the item(s) proposal on this form to clarify my understanding as to what features shall be required in the equipment.

Signed _____

Title _____

Company _____

Date _____



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

II. MISCELLANEOUS

TERMINATION BY THE CITY - The City of Brownsville reserves the right of unilateral termination of the contract by providing a thirty (30) day written notice of such intent.

33.0 **POINT OF CONTACT** – All information regarding the specifications or bidding procedures please contact Mr. Roberto C. Luna, Jr., Purchasing and Contracting Department Director, at (956) 548-6087.

34.0 **DISCLOSURE OF INTEREST FORM** - Please complete the attached Disclosure of Interest form and submit with your proposal.

35.0 **STATEMENT OF NON-COLLUSION FORM** - Enclosed is a Statement of Non-Collusion, which must be completed by the vendor and submitted with the proposal.

36.0 **BID OPENING DATE** - IFB due date will be at 3:00 P.M., July 10, 2018, at the Purchasing Department, located at City Hall 1001 E. Elizabeth St., Suite No. 101, Brownsville, Texas 78520.

36.0 **ADDENDA**

The following Addenda have been received. The modifications to the Contract Documents noted therein have been considered and all costs thereto are included in the Bid Price.

Addendum No. Dated.....

Addendum No. Dated.....

Addendum No. Dated.....

Addendum No. Dated.....

The City of Brownsville reserves the right to reject any and all bids.



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS
IFB # CAU-51-0718 **Due Date: July 10, 2018 @ 3:00 P.M.**

AUTHORIZED CONTACT FORM:

This *IFB/RFP/SOQ has been issued by City of Brownsville Purchasing & Contract Services Department. The Purchasing & Contract Services Department shall be the vendor's sole point of contact with regard to the IFB/RFP/SOQ, its content, and all issues concerning it.

All communication regarding this IFB/RFP/SOQ shall be directed to an authorized representative of City Purchasing & Contract Services Department. The Purchasing Director or Assistant Director facilitating this IFB/RFP/SOQ is identified on the cover page, along with his or her telephone number, and he or she shall be the primary point of contact for discussions or information pertaining to the IFB/RFP/SOQ. Contact with any other City representative, including elected officials, for the purpose of discussing this IFB/RFP/SOQ, its content, or any other issue concerning it, is prohibited unless authorized by the Purchasing & Contract Services Department Director or Assistant Director. Violation of this clause, by the vendor having unauthorized contact (verbally or in writing) with such other City representatives, may constitute grounds for rejection by the Purchasing & Contract Services Department of the vendor's quotation.

The above stated restriction on vendor contact with City representatives shall apply until the City has awarded a purchase order or contract to a vendor or vendors.

SIGNATURE _____ TITLE _____

COMPANY _____ DATE _____

State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public _____

My Appointment Expires: _____

* *IFB – Invitation for Bids*
RFP – Request for Proposals
SOQ – Statements of Qualifications



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

FORM FOR BID DEVIATIONS

The following form shall be completed for each condition, exception, reservation or understanding (i.e., Deviations) in the bid according to "Conditions, Exceptions, Reservations and Understandings".

Deviations # _____ Offeror: _____

Solicitation Ref: _____ Page: _____ Section: _____

Complete Description of Deviations: _____

Rationale (Pros & Cons): _____



**TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE
DEPARTMENTS**

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

GENERAL INFORMATION REQUIRED FROM ALL BIDS

The undersigned agrees, if this bid is accepted, to furnish any and all items/materials upon which prices are offered, at the price(s) and upon the terms and conditions contained in the Specifications. The period for acceptance of this bid will be thirty (30) calendar days unless the bidder notes a different period.

The undersigned affirms that they have read and do understand the specifications and any attachments contained in this bid package.

Date: _____

COMPANY NAME: _____

AUTHORIZED
REPRESENTATIVE: _____

TITLE: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE NO: _____ FAX NO. _____



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

HISTORICALLY UNDERUTILIZED BUSINESSES SUBMITTAL REQUIREMENTS:

It is the policy of the City of Brownsville Purchasing & Contract Services Department to promote and encourage contracting and subcontracting opportunities for Historically Underutilized Businesses (HUB) in all contracts. Accordingly, the Purchasing & Contract Services Department has adopted the State of Texas Statewide HUB Program, administered by the Texas Building and Procurement Commission. If the Purchasing & Contract Services Department determines that subcontracting opportunities are probable, then a HUB Subcontracting Plan is a required element of the contract.

Please follow the following link and choose Cameron County to run a HUB search.

<http://www.window.state.tx.us/procurement/cmb/cmbhub.html>

Centralized Master Bidders List (CMBL) & Historically Underutilized Business (HUB) Search

Search:
 CMBL only, HUBs on CMBL, HUBs not on CMBL
 HUB Mentor Protege, All Vendors

Vendor ID: ?
 Vendor Number: ?
 Vendor Name: begins with Name ?
 Include Inactive Vendors: ? Small Businesses Only: Yes, No

Selection 1: Class Code: Item: District:
 Selection 2: Class Code: Item: District:
 Selection 3: Class Code: Item: District: ?
[Class Code](#) | [Item Code](#) | [District](#)

Texas County: Cameron
 City: begins with
 Zip: begins with
 Sort by: City
 Output as: Detail List
 Results: return all matches

Output may contain coded information in [Hub Status](#) and [Reason Off CMBL](#)

Texas Online | Statewide Search from the Texas State Library | State Link Policy | Texas Homeland Security
 Susan Combs, Texas Comptroller • Window on State Government • Contact Us
 Privacy and Security Policy | Accessibility Policy | Link Policy | Public Information Act | Compact with Texans



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718 Due Date: July 10, 2018 @ 3:00 P.M.

Certificate of Interested Parties House Bill 1295

In 2015, the Texas Legislature adopted [House Bill 1295](#), which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret [House Bill 1295](#).

A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

Follow the hyperlink below to submit electronic filing application Form 1295 (Must be submitted with bid/proposal package to be considered by the City of Brownsville). *The Purchasing/Contracting Department requires "CERTIFICATE OF INTERESTED PARTIES FORM 1295" from your firm in order to be considered as per Government Code section §2252.908*

[HTTPS://WWW.ETHICS.STATE.TX.US/FILE/](https://www.ethics.state.tx.us/file/)

Acknowledged by,

(Name of Bidder)

(Signature)

(Print)

Date

Note: This page must be filled in and submitted with the sealed bid/proposal as an acknowledgement of bid/proposal document requirements by the City of Brownsville



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

<p>Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.</p>	OFFICE USE ONLY
<p>1 Name of business entity filing form, and the city, state and country of the business entity's place of business.</p>	
<p>2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.</p>	

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

ADD ADDITIONAL PAGES AS NECESSARY



**TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE
DEPARTMENTS**

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

Sec. 252.043. AWARD OF CONTRACT.

- (a) If the competitive sealed bidding requirement applies to the contract for goods or services, the contract must be awarded to the lowest responsible bidder or to the bidder who provides goods or services at the best value for the municipality.
- (b) In determining the best value for the municipality, the municipality may consider:
 - (1) the purchase price;
 - (2) the reputation of the bidder and of the bidder's goods or services;
 - (3) the quality of the bidder's goods or services;
 - (4) the extent to which the goods or services meet the municipality's needs;
 - (5) the bidder's past relationship with the municipality;
 - (6) the impact on the ability of the municipality to comply with laws and rules relating to contracting with historically underutilized businesses and nonprofit organizations employing persons with disabilities;
 - (7) the total long-term cost to the municipality to acquire the bidder's goods or services; and
 - (8) any relevant criteria specifically listed in the request for bids or proposals.
- (c) Before awarding a contract under this section, a municipality must indicate in the bid specifications and requirements that the contract may be awarded either to the lowest responsible bidder or to the bidder who provides goods or services at the best value for the municipality.
- (d) The contract must be awarded to the lowest responsible bidder if the competitive sealed bidding requirement applies to the contract for construction of:
 - (1) highways, roads, streets, bridges, utilities, water supply projects, water plants, wastewater plants, water and wastewater distribution or conveyance facilities, wharves, docks, airport runways and taxiways, drainage projects, or related types of projects associated with civil engineering construction; or
 - (2) buildings or structures that are incidental to projects that are primarily civil engineering construction projects.
- (e) If the competitive sealed bidding requirement applies to the contract for construction of a facility, as that term is defined by Section 271.111, the contract must be awarded to the lowest responsible bidder or awarded under the method described by Subchapter H, Chapter 271.



**TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE
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IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

- (f) The governing body may reject any and all bids.
- (g) A bid that has been opened may not be changed for the purpose of correcting an error in the bid price. This chapter does not change the common law right of a bidder to withdraw a bid due to a material mistake in the bid.
- (h) If the competitive sealed bids requirement applies to the contract, the contract must be awarded to the responsible offeror whose bid is determined to be the most advantageous to the municipality considering the relative importance of price and the other evaluation factors included in the request for bids.
- (i) This section does not apply to a contract for professional services, as that term is defined by Section 2254.002, Government Code.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1997, 75th Leg., ch. 1370, Sec. 4, eff. Sept. 1, 1997; Acts 2001, 77th Leg., ch. 1409, Sec. 3, eff. Sept. 1, 2001.

Submitted,

(Name of Bidder)

(Signature)

(Print)

Date

Protest Procedure



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

The protest must outline the specific portion of the specification or IFB procedure that had been violated.

Prospective bidders whose direct economic interest would be affected by the award of a contract or by failure to award a contract may file a protest. The purchaser (City of Brownsville/Engineering) will consider all protests requested in a timely manner regarding the award of a contract, whether submitted before or after an award. All protests are to be submitted in writing to: Roberto C. Luna, Jr., Purchasing/Contracting Director, City of Brownsville Purchasing Department, City Hall, 1001 E. Elizabeth St., First Floor, Suite 101 Brownsville, TX 78520. Protest submissions should be concise, logically arranged, and clearly state the grounds for protest. Protest must include the following information:

- (A) name, address, and telephone number of protestor,
- (B) identification of contract solicitation number,
- (C) a detailed statement of the legal and factual grounds of the protest, including copies of relevant documents, and
- (D) a statement as to what relief is requested.

Protest must be submitted to the City of Brownsville Purchasing Department in accordance with these procedures and time requirements must be complete and contain all issues that the protestor believes relevant.

In the procedure outline below, the Purchasing/Contracting Director is considered to be the Contracting Officer.

1.3.1 Protest Before Opening

Protests alleging restrictive specifications or improprieties which are apparent prior to the bid deadline or receipt of bids must be submitted in writing to the Contracting Officer at the address above and must be received at least seven (7) days prior to the bid opening. If the written protest is not received by the time specified in bid package may be received and award made in the normal manner unless the Contracting Officer determines that remedial action is required. Oral protest not followed up by a written protest will be disregarded. The Contracting Officer may request additional information from the appealing party and information or responses from other bidder, which shall be submitted to the Contracting Officer not less than ten (10) days after the date of the City of Brownsville's request. So far as practicable, appeals will be decided based on the written appeal, information and written responses submitted by the appealing party and other proposers. In failure of any party to timely respond to a request form information, it may be deemed by the purchaser that such party does not desire to participate in the proceeding, does not contest the matter, or does not desire to submit a response, and in such case, the protest will proceed and will not be delayed due to the lack of response. Upon receipt and review of written submissions and any independent evaluation deemed appropriate by the purchaser,



**TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE
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IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

the Contracting Officer shall either (a) render a decision, or (b) at the sole election of the Contracting Officer, conduct an informal hearing at which the interested parties will be afforded the opportunity to present their respective positions and facts, documents, justification, and technical information in support thereof. Parties may, but are not required to, be represented by counsel at the informal hearing, which will not be subject to formal rules of evidence or procedures. Following the informal hearing, if one is held, the Contracting Officer will render a decision, which shall be final, and notify all interested parties thereof in writing but no later than ten (10) days from the date of the informal hearing.

1.3.2 Protest After Opening/Prior to Award

Proposal protests against the making of an award by the purchaser must be submitted in writing to the Contracting Officer and received within seven (7) days of the award by the purchaser. Notice of the protest and the basis thereto will be given to all proposers. In addition, when a protest against the making of an award by the purchaser is received and it is determined to withhold the award pending disposition of the protest, the proposers whose proposals might become eligible for award shall be requested, before the expiration of the time for acceptance, to extend or to withdraw the proposal. Where a written protest against the making of an award is received in the time period specified, award will not be made prior to seven (7) days after resolution of the protest unless the purchaser determines that:

- (A) the items to be purchased are urgently required
- (B) delivery or performance will be unduly delayed by failure to make an award promptly, or
- (C) failure to make an award will otherwise cause undue harm to City of Brownsville or the federal government.

1.3.3 Protest After Award

In instances where the award has been made, the Contractor shall be furnished with the notice of protest and the basis thereof. If the contractor has not executed the contract as of the date of the protest is received by the City of Brownsville; the execution of the contract will not be made prior to seven (7) days after resolution of the protest unless the City of Brownsville determines that:

- (A) the items to be purchased are urgently required
- (B) delivery or performance will be unduly delayed by failure to make an award promptly, or
- (C) failure to make an award will otherwise cause undue harm to the City of Brownsville or the federal government.

CITY OF BROWNSVILLE



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

STATEMENT OF NON-COLLUSION

The undersigned affirms that they are dully authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other Bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

Date _____

Company _____

Address _____

Phone _____

Fax
Number _____

Bidder
(Signature) _____

Bidder
(Print Name) _____

Position
with Company _____

Signature of Company
Official Authorizing This
IFB _____

Company Official
(Print Name) _____

Official
Position _____

Note: This form must be filled in and submitted with the sealed bid.

**CITY OF BROWNSVILLE
DISCLOSURE OF INTERESTS**



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS
IFB # CAU-51-0718 **Due Date: July 10, 2018 @ 3:00 P.M.**

City of Brownsville, Texas requires all persons or firms seeking to do business with the City to provide the following information. Every question must be answered. If the question is not applicable, answer with "NA." Corporations whose shares are publicly traded and listed on national or regional stock exchanges or over-the-counter markets may file a current Securities and Exchange Commission Form 10-K with the City in lieu of answering the questions below. See reverse side for definitions.

FIRM NAME:

ADDRESS

FIRM is: 1. Corporation () 2. Partnership () 3. Sole Owner ()
 4. Association () 5. Other () _____

QUESTIONS

If additional space is necessary, please use the reverse side of this page or attach separate sheet.

1. State the names of each "employee" of the City of Brownsville having an "ownership interest constituting 10% or more of the voting stock or shares of the business entity or ownership of \$2,500 or more of the fair market value of the business entity or employed by the above named "firm."

Name	Title	Department

2. State the name of each "official" of the City of Brownsville having an "ownership interest" constituting 10% or more of the ownership in the above named "firm", or employed by the above named "firm."

Name	Title	Department

3. State the names of each "board member" of the City of Brownsville having an "ownership interest" constituting 10% or more of the ownership in the above named "firm", or employed by the above named "firm."



**TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE
DEPARTMENTS**

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

Name	Board, Commission, or Committee

CERTIFICATE

I certify that all information provided is true and correct as of the date of this statement that I have not knowingly withheld disclosure of any information requested; and that supplemental statements will be promptly submitted to the City of Brownsville, Texas as changes occur.

Certifying Person: _____ Title: _____
(Type or Print)

Signature of Certifying Person: _____ Date: _____

Note: This page must be filled in and submitted with the sealed bid as an acknowledgement of bid document requirements by the City

DEFINITIONS



**TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE
DEPARTMENTS**

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

The following definitions of terms should be used in answering the questions set forth below:

- a. **“Board member.”** A member of any board, commission, or committee appointed by the City Commission of the City of Brownsville, Texas.
- b. **“Employee.”** Any person employed by the City of Brownsville, Texas either on a full or part-time basis, but not as an independent contractor.
- c. **“Firm.”** Any entity operated for economic gain, whether professional, industrial or commercial, and whether established to produce or deal with a product or service, including but not limited to, entities operated in the form of sole proprietorship, as self-employed person, partnership, corporation, joint stock company, joint venture, receivership or trust, and entities which for purposes of taxation are treated as non-profit organizations.
- d. **“Official.”** The Mayor, members of the City Commission, City Manager, Assistant City Managers, Department and Division Heads, and Municipal Court Judge of the City of Brownsville, Texas.
- e. **“Ownership interest.”** Legal or equitable interest, whether actually or constructively held, in a firm, including when such interest is held through an agent, trust, estate or holding entity. “Constructively held” refers to holdings or control established through voting trusts, proxies, or special terms of venture of partnership agreements.”

PLEASE FILL IN INFORMATION NEEDED IN QUESTIONNAIRE AND SUBMIT TO:

THE CITY OF BROWNSVILLE
PURCHASING DEPARTMENT
P. O. BOX 911
BROWNSVILLE, TEXAS 78522-0911

INDEMNIFICATION

BIDDER covenants and agrees to FULLY INDEMNIFY, DEFEND and HOLD HARMLESS, the CITY and the elected officials, employees, officers, directors, volunteers and representatives of



**TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE
DEPARTMENTS**

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

the CITY, individually and collectively, from and against any and all costs, claims, liens, damages, losses, expenses, fees, fines, penalties, proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including but not limited to, personal or bodily injury, death and property damage, made upon the CITY directly or indirectly arising out of, resulting from or related to BIDDER'S activities under this contract, including any acts or omissions of BIDDER, any agent, officer, director, representative, employee, consultant or subcontractor of BIDDER, and their respective officers, agents employees, directors and representatives while in the exercise of the rights or performance of the duties under this contract. The indemnity provided for in this paragraph shall not apply to any liability resulting from the negligence of CITY, its officers or employees, in instances where such negligence causes personal injury, death, or property damage. IN THE EVENT BIDDER AND CITY ARE FOUND JOINTLY LIABLE BY A COURT OF COMPETENT JURISDICTION, LIABILITY SHALL BE APPORTIONED COMPARATIVELY IN ACCORDANCE WITH THE LAWS FOR THE STATE OF TEXAS, WITHOUT, HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE CITY UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW.

The provisions of this INDEMNITY are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity. BIDDER shall advise the CITY in writing within 24 hours of any claim or demand against the CITY or BIDDER known to BIDDER related to or arising out of BIDDER's activities under this contract, and shall see to the investigation and defense of such claim or demand at BIDDER's cost. The CITY shall have the right, at its option and at its own expense, to participate in such defense without relieving BIDDER of any of its obligations under this paragraph.

**VENDOR ACKNOWLEDGMENT FORMS
CITY OF BROWNSVILLE
NON-COLLUSIVE BIDDING CERTIFICATION**



**TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE
DEPARTMENTS**

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

I/We have read instructions to bidder and specifications. My/Our bid conforms with all bid specifications, conditions, and instructions as outlined by *CITY OF BROWNSVILLE*. Signing the Acknowledgment Form confirms that our company will enter into a binding contract with CITY OF BROWNSVILLE for item(s) awarded to our company. I/We have read instructions to bidder and specifications.

The undersigned Bidder, by signing and executing this bid, certifies and represents to the CITY OF BROWNSVILLE that Bidder has not been offered, conferred or agreed to confer any pecuniary benefit, as defined by §1.07(a)(6) of the Texas Penal Code, or any other thing of value as consideration for the receipt of information or any special treatment or advantage relating to this bid; the Bidder also certifies and represents that Bidder has not offered, conferred or agreed to confer any pecuniary benefit or other things of value as consideration for the recipient's decision, opinion, recommendation, vote or other exercise of discretion concerning this bid; the Bidder certifies and represents that Bidder has neither coerced nor attempted to influence the exercise of discretion by any officer, trustee, agent of employee of the CITY OF BROWNSVILLE concerning this bid on the basis of any consideration not authorized by law; the Bidder also certifies and represents that Bidder has not received any information not available to other bidders so as to give the undersigned a preferential advantage with respect to this bid; the Bidder further certifies and represents that Bidder has not violated any state, federal or local law, regulation or ordinance relating to bribery, improper influence, collusion or the like and that Bidder will not in the future offer, confer, or agree to confer any pecuniary benefit or other thing of value to any officer, trustee, agent or member of the CITY OF BROWNSVILLE in return for the person having exercised the person's official discretion, power or duty with respect to this bid; the Bidder certifies and represents that it has not now and will not in the future offer, confer, or agree to confer a pecuniary benefit or other thing of value to any officer, trustee, agent or member of CITY OF BROWNSVILLE in connection with information regarding this bid, the submission of this bid, the award of this bid or the performance, delivery or sale pursuant to this bid.

Date: _____

Company Name: _____

Signature : _____

Title: _____

Note: This form must be filled in and submitted with the sealed proposal.

**§ 271.9051. CONSIDERATION OF LOCATION OF BIDDER'S
PRINCIPAL PLACE OF BUSINESS IN CERTAIN MUNICIPALITIES.**



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE
DEPARTMENTS

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

- (a) This section applies only to municipality with a population of less than 250,000 that is authorized under this title to purchase real property or personal property that is not affixed to real property.
- (b) In purchasing under this title any real property, personal property that is not affixed to real property, or services, if a municipality receives one or more competitive sealed bids from a bidder whose bid is within five percent of the lowest bid price received by the municipality from a bidder who is not a resident of the municipality, the municipality may enter into a contract with:
- (1) the low bidder; or
 - (2) the bidder whose principal place of business is in the municipality if the governing body of the municipality determines, in writing, that the local bidder offers the municipality the best combination of contract price and additional economic development opportunities for the municipality created by the contract award, including the employment of residents of the municipality and increased tax revenues to the municipality.
- (c) This section does not prohibit a municipality from rejecting all bids.
- (d) This section does not apply to the purchase of telecommunications services or information services, as those terms are defined by 47 U.S.C. Section 153.

Added by Acts 2005, 79th Leg., ch. 1205 § 1, eff. Sept. 1, 2005.

“This Act applies only to a contract for which the initial notice soliciting bids is given on or after the effective date of this Act. A contract for which the initial notice soliciting bids is given before that date is governed by the law in effect when the initial notice is given, and the former law is continued in effect for that purpose.”

**Consideration of Location of Bidder's Principal Place of Business Local Government
Code § 271.9051.**

Section 271.9051 of the Texas Local Government Code authorizes a municipality with a population of less than 250,000, when considering competitive sealed bids, to enter into a contract for certain purchases with a bidder whose principal place of business is in the municipality and whose bid is within 5 percent of the lowest bid if the lowest bid is from a business outside the municipality and contracting with the local bidder would provide the best combination price and other economic benefits to the municipality.

**Request must be submitted with bid package to be considered by the City of
Brownsville.**



**TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE
DEPARTMENTS**

IFB # CAU-51-0718

Due Date: July 10, 2018 @ 3:00 P.M.

The Purchasing/Contracting Department requires a specific economic impact statement from your firm in order to be considered for invocation of the Local Preference Statue § 271.9051.

The following information should be submitted in Spreadsheet form:

1. Total Project Cost
2. Direct Labor cost per employee for employees residing in Brownsville.
3. Indirect Labor cost per employee for employees residing in Brownsville.
4. Materials Cost, per line item, showing materials supplied by Brownsville vendors.
 5. Profit & Overhead, as distributed to Brownsville residents.
6. A statement defining how the funds if spent in Brownsville, would impact the Brownsville economy.

Submitted,

(Name of Bidder)

(Signature)

(Print)

Date

Note: This page must be filled in and submitted with the sealed proposal as an acknowledgement of bid document requirements by the City



TERM CONTRACT FOR THE PURCHASE OF UNIFORMS FOR THE CITY OF BROWNSVILLE DEPARTMENTS

IFB # CAU-51-0718

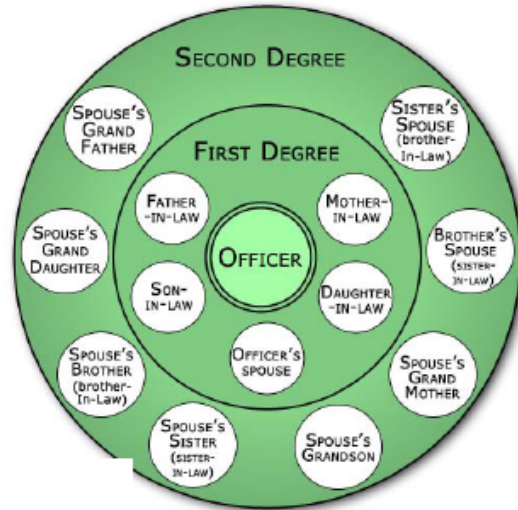
Due Date: July 10, 2018 @ 3:00 P.M.

NEPOTISM CHART

The chart below shows

- **Affinity Kinship** (relationship by marriage)
- **Consanguinity Kinship** (relationship by blood) for purposes of interpreting nepotism as defined in VTCA Government Code, Chapter 573, §§573.021 - .025

AFFINITY KINSHIP Relationship by Marriage



CONSANGUINITY KINSHIP Relationship by Blood

