

Brownsville Metropolitan Planning Organization
Technical Committee Meeting
Wednesday, September 7, 2016

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- (4) Statement of Qualifications (SOQ) Submittal by Halff Associates.

Included in packet for Technical Committee members

- (5) Information Re: Pending TIP Revisions.

To be distributed at the meeting

- (6) Draft MPO Policy Committee meeting agenda for September 21, 2016.

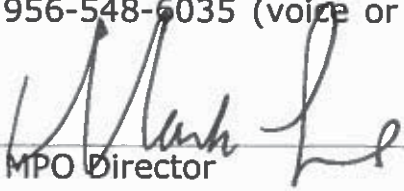
THE STATE OF TEXAS)
CITY OF BROWNSVILLE)
COUNTY OF CAMERON)

NOTICE OF PUBLIC MEETING OF THE
BROWNSVILLE MPO TECHNICAL COMMITTEE

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meeting Act, NOTICE IS HEREBY GIVEN that a meeting of the MPO TECHNICAL COMMITTEE of the BROWNSVILLE METROPOLITAN PLANNING ORGANIZATION, (MPO) of the City of Brownsville will be held on **Wednesday, September 7, 2016 at 2:00 p.m.**, Brownsville City Plaza, 1034 E. Levee St., 2nd floor (Blue Room), Brownsville, Texas 78520. At said meeting, the following items will be considered:

- I. Welcome and Introduction of Guests.
- II. Roll call of Technical Committee Members.
- III. Discussion, Consideration and Action on Approval of Meeting Minutes for the MPO Technical Committee meeting held on August 3, 2016.
- IV. Discussion concerning the format reporting (form) to be used by MPO Member Agencies Re: MPO-sponsored studies.
- V. Discussion concerning proposed TIP revisions.
- VI. Review and Discussion of the draft MPO Policy Committee meeting agenda for September 21, 2016.
- VII. New business, (if any).
- VIII. Adjournment.

NOTE: The City of Brownsville does not discriminate on the basis in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the ADA Coordinator at 956-548-6035 (voice or Relay TX) to make proper arrangements.




Mark Lund, MPO Director

I certify that a copy of the **September 7, 2016** agenda of items to be considered by the Brownsville MPO Technical Committee was posted in the bulletin area at City Hall on September 1, 2016.

Michael L. Lopez, City Secretary

BROWNSVILLE MPO MEMORANDUM

TO: MPO Technical Committee Members
FROM: Mark Lund, MPO Director 
DATE: August 31, 2016
SUBJECT: MPO Technical Committee meeting scheduled for
Wednesday, September 7, 2016 at 2:00 pm in the 2nd
floor Blue Room, City Plaza, 1034 E. Levee St.,
Brownsville, TX

Attached, please find an agenda for the upcoming MPO Technical Committee meeting.

Also, please find meeting minutes for the Technical Committee meeting held on August 3rd. Please read and review.

In other business, we will review the MPO Evaluation Committee's work concerning the rating of the lone submittal for the MPO-sponsored Town of Rancho Viejo Master Bicycle/Pedestrian Plan. Although Halff Associates Inc. was the only firm to submit, this is not a problem for the MPO, due to several factors. First, Purchasing Department do not have a problem with a single submittal provided that the MPO Evaluators rate this submittal. Second, MPO staff are familiar with this firm, as they have done excellent work in the Rio Grande Valley.

Specifically, Halff Associates completed the 2013 Brownsville Master Bicycle/Pedestrian Plan for the City of Brownsville. Also, the LRG Valley Active Transportation & Tourism Plan, by this same firm, which covers all of Cameron County is nearing completion. Please review the Halff submittal for this pending MPO study. If you have any questions and/or concerns, please share them with the MPO staff prior to the upcoming meeting.

In other business, Committee members will discuss various TIP improvements, which are pending MPO approval of a TIP revision.

Also, we will review the draft meeting agenda for the MPO Policy Committee meeting to be held on September 21st.

If you have any questions on these matters, please call me at (956) 548-6150.

Thank you.

**Meeting Minutes
of the Brownsville Metropolitan Planning Organization (MPO)
Technical Committee on
Wednesday, August 3, 2016**

Present

Mark Lund, MPO Director
Alfonso Vallejo, Deputy MPO Director
Monica Tellam, BMetro
Raymond Sanchez, TxDOT TP&P Pharr District
Homer Bazan, TxDOT Pharr District
Andres Espinoza, TxDOT San Benito
Carlos Lastra, City of Brownsville-Engineering Dept.
Sesha Vorrey, City of Brownsville-Aviation Dept.
Paolina Vega, Cameron County Engineering
Bitty Truan, Town of Rancho Viejo
Eric Martinez, TxDOT San Benito
Ruth Osuna, City of Brownsville-Assistant City Manager

Item I—Welcome and Introduction of Guests.

Meeting called to order by Mark Lund.

Item II—Roll Call of Technical Committee Members.

Item III—Discussion, Consideration and Action on Approval of Meeting Minutes for the MPO Technical Committee meeting held on July 6, 2016.

Monica Tellam made a motion to approve the minutes.

Alfonso Vallejo seconded the motion.

All ayes – Motion carried.

Item IV—Discussion concerning proposed TIP revisions.

Mark Lund stated that TxDOT staff will work on the TIP revisions until MPO staff and TxDOT staff agree with the figures. The revisions will be advertised in the newspaper.

Homer Bazan asked if a certain amount has already been allocated.

Mark Lund responded 'yes'.

Homer Bazan asked if the amounts can be increased.

Mark Lund responded 'yes'.

Raymond Sanchez asked if the Port Connector project is under a federal category.

Mark Lund responded that the project is under the Surface Transportation Program Metro Mobility (STP-MM).

Raymond Sanchez asked if the roadway is currently classified.

Mark Lund responded 'yes'.

Ruth Osuna asked what process was performed in order to identify the projects.

Mark Lund responded that 2014 was spent in devising methodologies, rankings and holding discussions. The Policy Committee voted on the studies in September 2014 and the projects in October 2014.

Homer Bazan asked if the TIP listings will be shown on the next Policy Committee meeting agenda.

Mark Lund responded that the Policy Committee will vote on the TIP revisions in September.

Item V—Discussion concerning the Scope of Work for the BMetro Comprehensive Strategic Transit Study.

(Monica Tellam presented a report.)

Monica Tellam stated that Nelson/Nygaard was selected as the firm to perform the study. Nelson/Nygaard subcontracted AJM Associates and Alliance Transportation Group to perform a portion of the study. The scope of work is for Brownsville Metro and Metro Connect. The components of the study involve financial capacity analysis, paratransit service performance and productivity analysis, fixed route service performance and productivity analysis, market analysis, fixed route ridership counts, develop a Short-Term Alternatives Operational Plan (5 years), Long-Term Operational Plan (20 years) and Capital Improvements Plan, develop a Transit Operations & Capital Funding Plan (short-term and long-term), Stakeholder Outreach.

Estimated Completion Date: September 30, 2017.

Sesha Vorrey asked for the start date.

Monica Tellam responded that after City Commission approval on August 16, 2016, a kick-off meeting will be held, then work will be begin soon after.

Item IX—Review and Discussion of the draft MPO Policy Committee meeting agenda for August 10, 2016.

- Economically Disadvantaged Counties (EDC) Regulations.

Homer Bazan stated that he will be out of town on August 10th and will not be able to

present this agenda item. He stated that any other TxDOT representative who will attend the Policy Committee meeting next week can make the presentation.

Mark Lund stated that this topic will be listed for discussion, not as a presentation.

Homer Bazan responded 'okay'.

Item X—New business (if any).

Homer Bazan announced that a workshop will be held on August 24th, at TxDOT's Pharr District for Local Government staff only regarding Local Government Risk Assessments.

Item XI—Adjournment.

(Unanimous decision to adjourn the meeting.)

Attachment "A"

Periodic Status Report: MPO-Sponsored Study

MPO Agency: _____

Name of MPO-sponsored study: _____

Brief Outline or Description
Objective/Purpose of Study: _____

MPO Funding Share: _____

Local Share: _____

Date that TxDOT Funding Agreement was executed: _____

Remarks/Status:

Time Spent (%): _____

THE STATE OF TEXAS)
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NOTICE OF PUBLIC MEETING OF THE
BROWNSVILLE MPO POLICY COMMITTEE

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meeting Act, NOTICE IS HEREBY GIVEN that a meeting of the MPO POLICY COMMITTEE of the BROWNSVILLE METROPOLITAN PLANNING ORGANIZATION, (MPO) of the City of Brownsville will be held on **Wednesday, September 21, 2016 at 10:00 am at the Brownsville City Hall, 2nd floor Commission Chambers, 1001 E. Elizabeth St., Brownsville, TX 78520.** At said meeting, the following items will be considered:

- I. Welcome and Introduction of Guests.
- II. Roll call of Policy Committee Members.
- III. Discussion, Consideration and Action on Adoption of Meeting Minutes for August 10, 2016.
- IV. Discussion concerning a proposed revision of the MPO's Transportation Improvement Program (TIP) to include the following improvement projects:
 - IH-69E NB Frontage Overpass Project (CSJ 0039-08-100). Description: Construct one lane vehicular overpass and a separate hike and bike structure. Limits: at UPRR west of Old Alice Road. Construction Cost: \$12,000,000; Estimated Total Cost: \$15,350,800; Funding Categories: Cat. 1, 2, 7; Letting Date: F.Y. 2018.
 - S.H. 32/East Loop (CSJ 1426-01-137). Description: Construct 4 lane divided roadway. Limits: F.M. 1419 to F.M. 3068; Construction Cost: \$13,127,931; Estimated Total Cost: \$15,535,909; Funding Categories: Pass Thru Cat. 3 and Local; Letting Date: F.Y. 2018.
 - S.H. 48/Boca Chica Blvd. (CSJ 0220-05-075). Description: Install raised center median. Limits: IH-69E to S.H. 4; Construction Cost: \$3,000,000; Estimated Total Cost: \$3,467,700; Funding Categories: Category 2; Letting Date: F.Y. 2019.
 - Port Connector (CSJ 0921-06-288). Description: Construct 2 lane roadway at new location; Limits: R.L. Ostos Road to S.H. 4; Construction Cost: \$10,300,000; Estimated Total Cost: \$10,800,000; Funding Categories: Cat. 7 and Local; Letting Date: F.Y. 2020.
 - U.S. 281 Widening (CSJ 0220-04-049). Description: Construct 4 lane rural section; Limits: F.M. 1421 to 0.4 miles west of F.M. 1577; Construction Cost: \$12,500,000; Estimated Total Cost: \$16,248,750; Funding Categories: Category 2 and Category 7; Letting Date: F.Y. 2020.

Public Comments, (if any).

- V. Presentation and Discussion of TxDOT's Project Status Report.

VI. Presentation and Discussion of Off-System Projects, as follows:

- (a) City of Brownsville
- (b) Cameron County
- (c) Cameron County Regional Mobility Authority (RMA)
- (d) Port of Brownsville

VII. New business/Discussion items, (if any).

VIII. Adjournment.

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Mark Lund, MPO Director

I certify that a copy of the **September 21, 2016** agenda of items to be considered by the Brownsville MPO Policy Committee was posted in the bulletin area at City Hall on September 16, 2016.

Michael L. Lopez, City Secretary