

**THE STATE OF TEXAS §  
CITY OF BROWNSVILLE §  
COUNTY OF CAMERON §**

**MINUTES** of the Public Meeting of the **HISTORIC PRESERVATION AND DESIGN REVIEW BOARD OF THE CITY OF BROWNSVILLE** held at the Commission Chambers, on the Second Floor of the Brownsville City Hall – Old Federal Building, located at 1001 East Elizabeth St., Brownsville, Cameron County, Texas, 78520, on **Friday, August 10, 2018 at 12:00 p.m.**, with the following members present:

**Voting Members Present**

Trey Mendez, Chairman  
Calvin Walker, Vice Chairman  
Philip Samponaro, Board Member  
Joseph A. Rodriguez, Board Member  
Tara Putegnat, Board Member

**Voting Members Absent**

Lawrence Lof, Board Member  
Rolando Garza, Board Member

**City Staff**

Juan Velez, Historic Preservation Officer (HPO)  
Constanza Miner, Director  
Ana Hernandez, Assistant Director  
Omar Ochoa, Building Official  
Eleazar Rodriguez, Plans Examiner Manager  
Deborah Losoya, Administrative Specialist

**I. CALL THE MEETING TO ORDER**

With a quorum present, Chairman Trey Mendez called the meeting to order at 12:03 p.m.

**II. APPROVAL OF MINUTES**

Board member Calvin Walker moved to **approve** the July 13, 2018 minutes; motion was seconded by Board member Tara Putegnat, and **carried unanimously**.

**III. PUBLIC HEARINGS**

**1. Public Hearing and ACTION to consider granting a Certificate of Appropriateness for the construction of two duplexes at 305 W. 16th Street.**

Board Member Calvin Walker moved to **approve** the granting of a Certificate of Appropriateness for the construction of two duplexes with the condition that the location of the stairs will be reviewed by staff; the motion was seconded by Board member Philip Samponaro, and **carried unanimously**.

2. **Public Hearing and ACTION to consider granting a Certificate of Appropriateness for the demolition of a secondary accessory dwelling unit at 1332 W. Washington Street.**

Board Member Philip Samponaro moved to **approve** the granting of a Certificate of Appropriateness for the demolition of a secondary accessory dwelling unit; the motion was seconded by Board Member Calvin Walker, and **carried unanimously**.

3. **Public Hearing and ACTION to consider granting a Certificate of Appropriateness for the replacement of two windows at 1918 Palm Boulevard.**

Board Member Calvin Walker moved to **approve** the granting of a Certificate of Appropriateness for the replacement of two windows; the motion was seconded by Board Member Philip Samponaro. Board Member Calvin Walker, Board Member Philip Samponaro, Board Member Tara Putegnat, and Chairman Trey Mendez ayed the motion. Board Member Joseph A. Rodriguez abstained from voting due to a perceived conflict of interest. The motion **passes**.

**ADJOURNMENT: 12:25 p.m.**

Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2018

  
\_\_\_\_\_  
Trey Mendez  
Chairman

**Attest:**

\_\_\_\_\_  
**Juan Velez**  
**Historic Preservation Officer**