1. AGENDA FOR AUDIT & OVERSIGHT COMMITTEE

Documents:

AUDITOVERSIGHTCOMMITTEEAGENDA_NOV 06, 2020.PDF
NOTICE OF PUBLIC MEETING OF THE
Audit and Oversight Committee Meeting
NOVEMBER 6, 2020

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the Audit and Oversight Committee of the City of Brownsville, Texas, will convene a Regular Meeting, on Friday, November 06, 2020, at 1:00 p.m., via Webex Teleconference Meeting by logging on at: https://brownsville.webex.com/brownsville/j.php?MTID=m6e4c99d746cc95f5b05a6bb08c1c3397
Meeting number: 146 072 8910
Password: audit

This Notice and Meeting Agenda, are posted online at: http://www.cob.us/AgendaCenter

The members of the public wishing to participate in the meeting hosted through Webex Teleconference can join at the following numbers:

Join by phone
+1-408-418-9388 United States Toll
Access code: 146 072 8910

Members of the public who submitted a “Public Comment Form” will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act.

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I. Call to Order

II. Public Comment:

- **Non-Agenda Items:** Kindly submit a “Public Comment Form” stating the City business or City policy you wish to speak to an hour before the start of the scheduled meeting time with the City Secretary. Forms are not reserved for anyone nor may time be deferred to anyone. PowerPoint presentations may not be accommodated. This period is limited to five (5) speakers with a time limit of three (3) minutes per speaker.

- **Agenda Items:** Kindly submit a “Public Comment Form” stating which item(s) on the agenda you wish to speak to an hour before the start of the scheduled meeting time with the City Secretary. Speakers will be allowed to address the Commission on the agenda item before it is to be considered. The speaker is limited to three (3) minutes.

- **Time Limits:** The City Commission shall have the discretion to modify its regulations regarding time limits on public comment if necessary. For example, the time limit may be shortened to accommodate a lengthy agenda or it could be lengthened to allow additional time for discussion on a complicated matter or if there is a need for an interpreter.

III. Consideration and **ACTION** to approve the minutes for the meeting of October 2, 2020.
Items for Closed Session:

NONE

Items for Open Session:

IV. Discussion regarding the authorization for the City Auditor to perform an official audit of the Brownsville Public Utilities Board related to the TENASKA project.

V. Consideration, Discussion, and Possible Action on Controlled Inventory draft report.

VI. Consideration, Discussion, and Possible Action on Fraud Hotline and lack of tips from employees or others (November 15-21 is International Fraud Awareness Week)

VII. Consideration, Discussion, and Possible Action on Amending Annual Audit Plan.

VIII. Consideration, Discussion, and Possible Action concerning follow-up Cash Report (Petty Cash and Change Fund)

IX. Consideration, Discussion, and Possible Action on planned follow-up (circa January 2021) of Records Management Report.

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ADJOURNMENT:

NOTE: The Audit and Oversight Committee of the City of Brownsville reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the Texas Government Code.

NOTE: The City of Brownsville does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the ADA Coordinator at 956/548-6037 (voice or Relay TX) by Monday, no later than 5:00 p.m., to make proper arrangements.

Approved via email

By: John Cowen
Audit and Oversight Committee
Chairman

I certify that a copy of Friday, November 6, 2020, Agenda of items to be considered by the Audit and Oversight Committee was posted on the Bulletin Area at City Hall – Federal Building, November 3, 2020.

Laura Morgan
City Secretary