1. AGENDA FOR JULY 21, 2020
   Documents:
   
   A-07-21-2020.PDF

2. PACKET FOR JULY 21, 2020
   Documents:
   
   PACKET 07-21-2020.PDF
NOTICE OF A SPECIAL MEETING OF THE CITY COMMISSION OF THE CITY OF BROWNSVILLE

TELECONFERENCE OPEN MEETING

Pursuant to Chapter 551, Title 5, Section 551.041, of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Brownsville will conduct a Special Meeting on Tuesday, July 21, 2020, at 5:00 P.M. via Zoom Teleconference Meeting by logging on at: https://us02web.zoom.us/j/82176283148?pwd=RGlodkRNjFuSWtsM0R5N0FKYUT0
Password: 973500

This Notice and Meeting Agenda, are posted online at: http://www.cob.us/AgendaCenter

The members of the public wishing to participate in the meeting hosted through Zoom Teleconference can join at the following numbers:

Or iPhone one-tap :
US: +13462487799,,82176283148# or +12532158782,,82176283148#

Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 346 248 7799 or +1 253 215 8782 or +1 669 900 6833 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592
Webinar ID: 821 7628 3148
International numbers available: https://us02web.zoom.us/u/kcVAy9vMQb

Members of the public who submitted a “Public Comment Form” will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting.
A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act.

a) ROLL CALL

CALL TO ORDER

b) INVOCATION
PUBLIC COMMENT PERIOD

- **Non-Agenda Items:** Kindly submit a “Public Comment Form” stating the City business or City policy you wish to speak to an hour before the start of the scheduled meeting time with the City Secretary. Forms are not reserved for anyone nor may time be deferred to anyone. PowerPoint presentations may not be accommodated. This period is limited to five (5) speakers with a time limit of three (3) minutes per speaker.

- **Agenda Items:** Kindly submit a “Public Comment Form” stating which item(s) on the agenda you wish to speak to an hour before the start of the scheduled meeting time with the City Secretary. Speakers will be allowed to address the Commission on the agenda item before it is to be considered. The speaker is limited to three (3) minutes.

- **Time Limits:** The City Commission shall have the discretion to modify its regulations regarding time limits on public comment if necessary. For example, the time limit may be shortened to accommodate a lengthy agenda or it could be lengthened to allow additional time for discussion on a complicated matter or if there is a need for an interpreter.

WORK SESSION(S)

As a governmental body, the City Commission will not vote or take any formal action on any items discussed in the work session portion of the agenda.

1) Solid Waste update by Republic Services. (City Manager's Office)

2) Discussion regarding the City of Brownsville response to the urgent public necessity concerning COVID-19, otherwise known as Coronavirus, including but not limited to:
   - Continuity Plan Update: City staffing, facilities and services, including actions and continuity of such operations;
   - Financial Update: Emergency Procurement; and
   - Drive-thru collections/testing site update

3) Presentation on proposed Fiscal Year 2021 budget. (Financial Services Department)

ITEMS FOR INDIVIDUAL CONSIDERATION(S)

1) Consideration and ACTION on the Ninth Amended Declaration of Local Disaster for Public Health Emergency. (City Manager's Office)

2) Consideration and ACTION to award Change Order #10 to SpawGlass in the amount of $863,697.10, to provide Biometrics and additional Technology Solutions for the Terminal Project at Brownsville South Padre Island International Airport. (Airport Department)

3) Consideration and ACTION to approve Resolution 2020-071 in support of the Brownsville Independent School District's (BISD) closing of schools, adoption and implementation of safe return protocols that will ensure the safe return of our children and educators to in-person instruction. (City Manager's Office)

EXECUTIVE SESSION

1) Attorney consultation pursuant to Section 551.071(2), Texas Government Code to receive legal advice and counsel in connection with the City's rights, duties, privileges, obligations, possible resolution, and related legal issues arising out of grievance filed by the Brownsville Professional Fire Association. (City Manager's Office)

2) Deliberation of personnel matters pursuant to Section 551.074(1) of the Texas Government Code, related to the evaluation of a public officer or employee, to wit, City Manager Noel Bernal.
POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

NOTE: The City Commission of the City of Brownsville reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

1) Discussion and possible ACTION to provide a temporary hazard pay stipend to the Fire and Police Departments. (City Manager's Office)

ADJOURNMENT

NOTE: The City of Brownsville does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the ADA Coordinator at 956/548-6037 (voice or Relay TX) by Monday, no later than 5:00 P.M., to make proper arrangements.

By: Trey Mendez
Mayor of the City of Brownsville

I certify that a copy of the July 21, 2020, Agenda of items to be considered by the Brownsville City Commission was posted on the Bulletin Area at City Hall – Federal Building, on July 17, 2020. I further certify that the Agenda was posted on the City’s website and can be downloaded by accessing: http://www.cob.us/AgendaCenter

Griselda Rosas, Interim City Secretary
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Griselda Rosas, Interim City Secretary
To: Mayor and City Commission
Through: Noel Bernal, City Manager

From: 

Date: Tuesday, July 21, 2020
Agenda #: Solid Waste update by Republic Services. (City Manager's Office)

Summary:

Project Scope and Analysis:

Funding:
Source:
Amount:
Local Contribution if Applicable:

Recommendation:

Commission Pillar:
Choose an Option

Attachments:
None
To: Mayor and City Commission
Through: Noel Bernal, City Manager

Date: Tuesday, July 21, 2020
Agenda #: Discussion regarding the City of Brownsville response to the urgent public necessity concerning COVID-19, otherwise known as Coronavirus, including but not limited to:
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Summary:

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Funding:
    Source:
    Amount:
    Local Contribution if Applicable:

Recommendation:

Commission Pillar:
Choose an Option

Attachments:
None
To: Mayor and City Commission
Through: Noel Bernal, City Manager
From:
Date: Tuesday, July 21, 2020
Agenda #: Presentation on proposed Fiscal Year 2021 budget. (Financial Services Department)

Summary:
Presentation on proposed Fiscal Year 2021 budget. (Financial Services Department)

Project Scope and Analysis:

Funding:
Source:
Amount:
Local Contribution if Applicable:

Recommendation:

Commission Pillar:

Attachments:
None
To: Mayor and City Commission
Through: Noel Bernal, City Manager
From:
Date: Tuesday, July 21, 2020
Agenda #: Consideration and ACTION on the Ninth Amended Declaration of Local Disaster for Public Health Emergency. (City Manager's Office)

Summary:

Project Scope and Analysis:

Funding:

Source:
Amount:
Local Contribution if Applicable:

Recommendation:

Commission Pillar:
Choose an Option

Attachments:
None
To: Mayor and City Commission
Through: Noel Bernal, City Manager
From:
Date: Tuesday, July 21, 2020
Agenda #: Consideration and ACTION to award Change Order #10 to SpawGlass in the amount of $863,697.10, to provide Biometrics and additional Technology Solutions for the Terminal Project at Brownsville South Padre Island International Airport. (Airport Department)

Summary:
In recent years there has been significant improvements in passenger experience in the construction of new terminal facilities. Passengers are looking for a smooth and easy transition from the parking lot to the aircraft, as well as feeling valued and important. Technology is prevalent in all aspects of operating a terminal facility. Technology today is assisting in improving the customer experience, by providing that smooth transition and improving customer satisfaction as they travel. This is the time for us to plan and build the infrastructure requirements to meet the needs of our customers today and for the future. The costs associated with the remaining change orders and overview of the Terminal project funding were presented to the City Commission subcommittees in May. A slide (#10) is included as an attachment for reference on these items. The line items represented by this request includes the Tech line item, the Owner substituted Tech and Millwork line item and a portion of the CBP OIT line item.

Project Scope and Analysis:
The proposed cost is to upgrade some of the customer service and biometric features both inside and outside of the terminal including flight information display, curbside kiosks, biometric podiums for the Federal Inspection Facility, welcome center and corresponding infrastructure that will be required for the improvements.

1. Rear mounted charging stations for the seats (Customer experience).

2. Biometric solution to enhance security within the CBP and public areas of the terminal (Security).

3. Charging tables for the public side (Customer experience).
4. Dual Atlas and eBrochures kiosks (Customer experience and airport wayfinding).


7. Welcome Center – (Customer experience).

8. Biometrics entry Podiums and I9 Tables (CBP area).

9. Delete Charging Table Millwork.

10. Delete Badging Office Millwork.

11. Delete Primary Bag Claim (Forms Center, CBP).

12. Delete Triage Podiums (CBP, Labor only credit).

13. Technology Services and Maintenance.

**Funding:**

**Source:**

**Amount:**

**Local Contribution if Applicable:**

**Recommendation:**

The above technology solutions are a budgeted item as part of the terminal project. Tax Notes would be the primary funding source than repaid with future bonds.

The Airport recommends approval of the technology solutions in the amount of $863,697.10.

This amount was presented to the commission on Slide 10 of the Terminal funding presentation. Specific line items are the Tech, Owner Substituted Tech and Millwork, and a portion ($106K) of CBP OIT line items.

**Commission Pillar:**

Infrastructure Pillar

**Attachments:**

1. CM Agenda Memo
2. CM Approval Memo
3. SpawGlass Fees
4. Terminal Technology Solution Memo_07-13-2020 (2)
5. Terminal Presentation Slide 10
TO: Noel Bernal, City Manager  
FROM: Shawn Schroeder, AAE, Assistant Director of Aviation  
SUBJECT: Terminal Project - Biometrics and Technology Solutions  
DATE: 7/21/2020  
THROUGH: 

AGENDA ITEM  
COMMISSION MEETING DATE 07/21/20

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Information: Please include additional information/request.

Consideration and ACTION to award Change Order #10 to SpawGlass in the amount $863,697.10 to provide Biometrics and additional Technology Solutions for the Terminal Project at Brownsville South Padre Island International Airport. (Airport Department)

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City Manager’s Approval

| Signature: | Date: |
MEMO

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Information: Please include additional information/request.

Noel,

Technology is prevalent in all aspects of operating our new terminal facility. Technology today is assisting in improving customer experience, by providing that smooth passenger flow of traffic and improving customer satisfaction as they travel. This is the time for us to plan and build the infrastructure requirements to meet the needs of our customers today and for the future. To complete the terminal project, we will need to include several other technology components to the fixed furniture and other equipment in order to take advantage of the technology. These new components include rear mounted charging stations terminal seating, enhanced way finding signage, airport information, and security including biometrics.

The upgrades that will enhance customer service include such item as flight information displays, curbside kiosks, biometric podiums for the Federal Inspection Facility, and the welcome center. Corresponding infrastructure will be required for these improvements. The proposed technology solutions are a budgeted item as part of the terminal project. Tax Notes would be the primary funding source than repaid with future bonds. The Airport recommends approval of the of the technology solutions in the amount of $863,697.10.

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City Manager’s Approval

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SpawGlass Construction hereby submits a Change Quotation for the following changes in contract work

Attached are quotes sent by Parabit and credits from millwork and electrical sub as discussed with owners and owners rep.
1. Charging Tables Add
2. Fid's Display Add
3. Welcome Center Add
4. Additional Cost for curbside canopy pylons Add
5. FIS Biometric Entry Podium Add
6. I9 Tables Add
7. Charging Table Millwork Delete
8. Badging Rm 1104 Millwork Delete
9. Circulation 1021 (infokiosk) Delete
10. Primary Screening 1074-6 units Delete
11. Primary Bag Claim 1073 (Forms Center)
12. Triage Podiums Delete (credit for field labor only)
13. Parabit's Bond adder

Note:
1. This Change order is contingent that Parabit Signs our Contract
2. SpawGlass will have the right to extend general conditions to cover if there is any delays in material delivery or Install by Parabit.
3. Terms of payment will as stated on Parabits Quotes

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SpawGlass Contractors, Inc. 3008 W Spur 54, Harlingen, TX (Phone) 412-9880
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<td>0.00</td>
<td>0.00</td>
<td>-39,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>RPM Manufacturing, LLC Triage Podium (credit for install only)</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-1,400.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Southwest Electrical Contracting Services Delete Fid's Display Equipment &amp; accessories</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-1,415.96</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>797,535.54</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**C.O. BOND**

$7,975.36

**C.O. FEE**

$45,026.86

**BUILDERS RISK INSURANCE**

$5,183.98

**GENERAL LIABILITY INSURANCE**

$7,975.36

**TOTAL**

$863,697.10

**CALENDAR DAYS EXTENSION TO CONTRACT COMPLETION DATE**

0

☐ We have proceeded with this change as per written direction.

☒ We have not proceeded with this change. In order to proceed, please return a signed copy of this proposal request. Thank you.

---

**APPROVED BY**

SpawGlass Contractors, Inc.  Date

Architect/Engineer  Date

Owner  Date

SpawGlass Contractors, Inc. 3008 W Spur 54, Harlingen, TX  (Phone) 412-9880
To: Mayor and City Commission  
Through: Noel Bernal, City Manager  
From: Shawn Schroeder, AAE, Assistant Director of Aviation  
Date: July 21, 2020  

Agenda: Consideration and ACTION to award SpawGlass Change Order #10 in the amount $863,697.10 to provide Biometrics and additional Technology Solutions for the Terminal Project at Brownsville South Padre Island International Airport. (Airport Department)

Summary:
In recent years there has been significant improvements in passenger experience in the construction of new terminal facilities. Passengers are looking for a smooth and easy transition from the parking lot to the aircraft, as well as feeling valued and important. Technology is prevalent in all aspects of operating a terminal facility. Technology today is assisting in improving the customer experience, by providing that smooth transition and improving customer satisfaction as they travel. This is the time for us to plan and build the infrastructure requirements to meet the needs of our customers today and for the future.

Background:
The proposed cost is to upgrade some of the customer service and biometric features both inside and outside of the terminal including flight information display, curbside kiosks, biometric podiums for the Federal Inspection Facility, welcome center and corresponding infrastructure that will be required for the improvements.

1. Rear mounted charging stations for the seats (Customer experience).

2. Biometric solution to enhance security within the CBP and public areas of the terminal (Security).

3. Charging tables for the public side (Customer experience).

4. Dual Atlas and eBrochures kiosks (Customer experience and airport wayfinding).

7. Welcome Center – (Customer experience).
8. Biometrics entry Podiums and I9 Tables (CBP area).
9. Delete Charging Table Millwork.
10. Delete Badging Office Millwork.
11 Delete Primary Bag Claim (Forms Center, CBP).
12. Delete Triage Podiums (CBP, Labor only credit).
13. Technology Services and Maintenance.

**Financial:**

The above technology solutions are a budgeted item as part of the terminal project. Tax Notes would be the primary funding source than repaid with future bonds.

**Approval:**

The Airport recommends approval of the technology solutions in the amount of $863,697.10.
Future Items: Phase III

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airside (DEMO of Existing Terminal and Ramp Paving for Aircraft Parking)</td>
<td>$7,427,985</td>
</tr>
<tr>
<td>Passenger Boarding Bridges (FAA ENTITLEMENT GRANT)</td>
<td>$3,357,500</td>
</tr>
<tr>
<td>Airside - Architectural / Engineering</td>
<td>$88,320</td>
</tr>
<tr>
<td>Terminal Seating</td>
<td>$312,501</td>
</tr>
<tr>
<td><strong>Technology Solutions</strong></td>
<td>$340,598</td>
</tr>
<tr>
<td>Maintenance Equipment (Buffer, Stanchions, Scissor Lift, Sanitizer Stations)</td>
<td>$47,835</td>
</tr>
<tr>
<td>Concession Buildout + 12% Admin</td>
<td>$672,000</td>
</tr>
<tr>
<td>Roadway Wayfinding</td>
<td>$100,000</td>
</tr>
<tr>
<td>Bus Rental</td>
<td>$90,000</td>
</tr>
<tr>
<td>Landscaping/Irrigation</td>
<td>$385,000</td>
</tr>
<tr>
<td><strong>OIT (CBP FFE)</strong></td>
<td>$499,000</td>
</tr>
<tr>
<td><strong>Owner Substituted Tech and Millwork Items</strong></td>
<td>$321,000</td>
</tr>
<tr>
<td>Concession Screen Wall</td>
<td>$108,000</td>
</tr>
<tr>
<td>Roof Hatch removal/Mechanical curb cost</td>
<td>$8,000</td>
</tr>
<tr>
<td>Additional Ditch Design</td>
<td>$16,000</td>
</tr>
<tr>
<td>Moving Expenses</td>
<td>$22,000</td>
</tr>
</tbody>
</table>

Future Items Project AIP & Local Total: $13,795,739

Less Future Airside Grant: $8,464,034

Less Future Boarding Bridges Grant: $3,400,000

Total Estimated Future Funding: $11,864,034
Phase III Needs: $ (1,931,705)

Total Terminal Costs (Phase I, II & III): $ 70,485,577

Total Project Needs: $ (8,084,087)
To: Mayor and City Commission  
Through: Noel Bernal, City Manager  
From: Marina Zolezzi, Assistant to the City Manager  
Date: Tuesday, July 21, 2020  
Agenda #: Consideration and ACTION to approve Resolution 2020-071 in support of the Brownsville Independent School District's (BISD) closing of schools, adoption and implementation of safe return protocols that will ensure the safe return of our children and educators to in-person instruction. (City Manager's Office)

Summary:  
Consideration and ACTION to approve Resolution 2020-071 in support of the Brownsville Independent School District and its Board, in the adoption of protocols safeguarding the safety of the children, educators and citizens of this community in the return to in person face to face instruction.

Project Scope and Analysis:  
N/A

Funding:  
Source:  
Amount:  
Local Contribution if Applicable:

Recommendation:

Commission Pillar:  
Public Safety Pillar

Attachments:  
1. Resolution in support of BISD COVID (1)_rev
RESOLUTION NO. 2020-071

A RESOLUTION OF THE CITY OF BROWNSVILLE, TEXAS IN SUPPORT OF THE BROWNSVILLE INDEPENDENT SCHOOL DISTRICT AND ITS BOARD, IN THE ADOPTION OF PROTOCOLS SAFEGUARDING THE SAFETY OF THE CHILDREN, EDUCATORS AND CITIZENS OF THIS COMMUNITY IN THE RETURN TO IN PERSON FACE TO FACE INSTRUCTION.

WHEREAS, The City of Brownsville is under a declaration of local disaster and public health emergency, where it is engaged in acts to reduce the possibility of exposure to disease, control the risk, promote health, compel persons to undergo additional health measures that prevent or control the spread of disease; and

WHEREAS, under the Texas Disaster Act of 1975, the City has through its governing body authorized the use of all available resources of state and City government to respond to this pandemic situation; and

WHEREAS, the City of Brownsville has determined that extraordinary and immediate measures must be taken to respond quickly, prevent and alleviate the suffering of people exposed to and those infected with the virus, as well as those that could potentially be impacted by COVID-19;

WHEREAS, current health statistics show that the positivity rate in the state of Texas is currently at a rate of 16.89% as of July 15, 2020 and the City Commission has determined that citizens, educators and school boards throughout Cameron County and the City of Brownsville have expressed grave concerns about the physical re-opening of schools;

NOW, THEREFORE BE IT RESOLVED that the City of Brownsville, acting through its governing body, hereby completely supports the Brownsville Independent School District’s closing of schools to in person face to face instruction until such time and circumstances under which it can be scientifically verified to the school district’s satisfaction that it is safe to return to in-person instruction. The City further supports the adoption and implementation of safety return protocols that will ensure the safe return of our children and educators to in person instruction.

DULY PASSED, ADOPTED AND APPROVED by the City Commission of the City of Brownsville, Texas, on the ____ day of ____________, 2020.

___________________________________
Trey Mendez,
Mayor of the City of Brownsville, Texas

ATTEST:

___________________________________
Griselda Rosas, Interim City Secretary
To: Mayor and City Commission
Through: Noel Bernal, City Manager
From: 
Date: Tuesday, July 21, 2020
Agenda #: Attorney consultation pursuant to Section 551.071(2), Texas Government Code to receive legal advice and counsel in connection with the City's rights, duties, privileges, obligations, possible resolution, and related legal issues arising out of grievance filed by the Brownsville Professional Fire Association. (City Manager's Office)

Summary:

Project Scope and Analysis:

Funding:
   Source:
   Amount:
   Local Contribution if Applicable:

Recommendation:

Commission Pillar:
Choose an Option

Attachments:
None
To: Mayor and City Commission
Through: Noel Bernal, City Manager

Date: Tuesday, July 21, 2020
Agenda #: Deliberation of personnel matters pursuant to Section 551.074(1) of the Texas Government Code, related to the evaluation of a public officer or employee, to wit, City Manager Noel Bernal.

Summary:

Project Scope and Analysis:

Funding:
Source: 
Amount: 
Local Contribution if Applicable:

Recommendation:

Commission Pillar:
Choose an Option

Attachments:
None
To: Mayor and City Commission
Through: Noel Bernal, City Manager

From: 

Date: Tuesday, July 21, 2020

Agenda #: Discussion and possible ACTION to provide a temporary hazard pay stipend to the Fire and Police Departments. (City Manager's Office)

Summary:

Project Scope and Analysis:

Funding:
Source:
Amount:
Local Contribution if Applicable:

Recommendation:

Commission Pillar:
Choose an Option

Attachments:
None